

SC Google Drive Outline

School Committee Business

1. School Committee Member Info & Roles
 - a. Member contact information
 - b. Liaison Roles
 - c. Current Roles/Assignments
 - d. SC protocols
2. School Committee New Member Orientation
 - a. New Member Orientation Checklist
 - b. Legal Requirements for New Appointments or Elected Members – time sensitive**
 - c. Copy of Town of Lincoln Public Service Requirements and link to online training 6/19/2017
 - d. Town of Lincoln Presentation materials Overview: Public Records and Open Meeting Laws
 - e. School Committee Member Code of Conduct/Statement of Values – or MASC code of ethics
 - f. Roles and responsibilities for School Committees and Superintendents Lincoln Public School
 - g. Online Resources
3. SC AIDE work
 - a. Intro materials
 - b. Resources
4. System Wide Goals
 - a. SC goals (link)
 - b. Current Strategic Plan/Map (link)
 - c. SC Evaluation Form
 - d. Plan & Budget cycles
5. Community Relations
 - a. Social Media guidelines from Town of Lincoln
 - b. Sample letter – Social Media Response
 - c. SC Social Media, Publication policy
 - d. Publication approval process
6. Policy Development
 - a. Policy Review tracker
 - b. Policy Review guidelines
 - c. Policy manual (link)
7. Meeting Planning & Review
 - a. Long term agenda
 - b. Minute review
 - c. Attendance tracker
8. Collective Bargaining
 - a. Negotiation Materials/Guidelines
9. Marketing
 - a. Flyer
 - b. Invitation emails

Superintendent Review

1. District Strategic Plan (link)
2. SC Superintendent Review Template (link)
3. Current Superintendent Annual Plan (link)
4. Evidence for Evaluation

Budget Review and Approval

1. Budget Timeline/Cycle
2. Link to Budget Guidelines (slide)
3. District Strategic Plan and Budget Cycles