
School Reopening Update

— School Committee Meeting —
September 10, 2020

Updates

- HVAC Systems Update - Michael Haines, Facilities Manager
- Collaboration with Lincoln Educators Association - Becky McFall, Superintendent
- Guidance Updates - Becky McFall, Superintendent
- Cohorts and Staffing - Becky McFall, Superintendent
- Operations and Budget - Buck Creel, Administrator for Business and Finance
- Teaching and Learning - Jess Rose, Assistant Superintendent
- Technology Updates - Rob Ford Director of Technology

HVAC Systems Update

Michael Haines, Facilities Manager

Teaching and Learning -- 11 day on-ramp

Race, Inclusion, Diversity, and Equity

- ✓ • Keynote: Dr. Nicole Christian Brathwaite on trauma, race and equity for students -- with small school-based group debriefs
- ✓ • Building relationships with students and families
- ✓ • Sharing our plan for race and equity work throughout the year
- ✓ • Introduction to exploring identity
- ✓ • Implicit bias

SEL

- ✓ • Building relationships with students through connections
- ✓ • How do you help students who are struggling with health and safety measures?
- ✓ • Jon Mattleman: self-care for educators
- • De-escalation training

Instructional Focus

- ✓ • Dual-track model: what does it mean to be a Learning Coach?
- ✓ • Marie Kondo-ing the curriculum introduction (and how to foster Deeper Learning in our dual-track model)
- ✓ • Grade level applications of Marie Kondo-ing curriculum

Technology

- ✓ • Core learning platform: managing learning with Google Classroom/Seesaw
- ✓ • Effective instructional practices, Part I
- ✓ • Effective instructional practices, Part II
- ✓ • Grade level planning with ITS for student technology launch

Individual work time or CPT/Department time

- ✓ • Placement
- ✓ • Organizing your teaching & learning space

School-based faculty meetings

- ✓ • Panel discussion with Early Childhood educators
- ✓ • Solidifying school-based protocols
- ✓ • Building school culture

School-based and health protocols

- ✓ • Mandated trainings
- ✓ • Planning student and family on-boarding and orientations
- • Mock-day run through (school based)

Technology

- PD for faculty & staff
 - Core Learning Platforms: Classroom & Seesaw
 - Effective Instructional Practices I & II
 - Technology Fundamentals: Instructional Support Staff
- Instructional technology planning & coaching
 - Working with each team to plan student & family technology launch
 - Developing tutorial videos, documentation, and remote learning guides
- IT Team
 - Student iPads (~200 distributed today to remote students)
 - New content filter system implemented
 - Learning systems integrations and SSO implementations
 - Retrofitting new teaching spaces with AV equipment, phones and network coverage

Technology Support

Extended support hours begin next week:

- Monday: 7:30am-3pm
- Tuesday: 7:30am-7pm
- Wednesday: 7:30am-3pm
- Thursday: 7:30am-3pm
- Friday: 7:30am-3pm

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Collaboration with Lincoln Educators Association

- Joint SC, Admin., LEA Team to continue to work through needed decisions, policies, and guidelines
 - Outcome - MOU documenting outstanding contractual agreements specific to COVID-19 and the 2020-2021 school year.

- Continued conversations to problem-solve and come to joint decisions
 - Arrival/Dismissal Supervision and Start/End Times
 - Provision of Time for Family Outreach
 - Wednesday Allocation of Time for Teacher Planning and District/School Professional Devel.
 - When are faculty required to use accrued time for absences?

Guidance Updates

- Interpreting DPH COVID-19 Metrics
 - Move-Ins from out of state must quarantine for 14 days or have a negative test result taken no sooner than 4 days after arrival. It is recommended that we create a local policy.

Cohorts and Staffing

Lincoln

PreK	3 In-person (4hr)	1 remote (shared with Hanscom)	
K - 4	21 In-person	6 Remote	Projected: 17
5 - 8	16 In-person	5 Remote (3 shared with HMS)	Projected: 12

Hanscom

PreK	6 In-person (two 4hr, four 2.5hr sessions)	1 remote (shared with Lincoln)	
K - 3	17 In-person	4 Remote	Projected: 15
4 - 8	15 In-person	6 Remote (3 shared with Lincoln)	Projected: 14

Faculty Adjustments

2 full year Leave of Absence

2 recently announced retirements

8 New Hires to replace retirees and resignations

7 promotions of Educational Support Professionals (Tutors, Instructional Assistants)

6 part-time faculty FTE increases (1.1 FTE total)

Operations and Budget

Lincoln Budget	Sum of FY21 Revised	Sum of FY21 Revised COVID	delta
Personnel	\$9,676,028	\$10,067,028	(\$391,000)
Supplies, Equipment & Services	\$2,395,059	\$2,544,132	(\$149,073)
totals	\$12,071,087	\$12,611,159	(\$540,073)

Operations and Budget

- **Transportation**
- **Food Service**