

## School Building Committee, April 2017

The School Building Committee, under the guidance of the School Committee, and in collaboration with the Community Center Feasibility Study Committee, will work to produce a 20% Schematic Design, with a detailed cost estimate, for a school building project on the Ballfield Road campus. The design and cost estimate will be the basis for a Town Meeting decision on whether to fund the school building project.

The tasks in the preparation of this final deliverable will include, but will not be necessarily limited to:

1. Hiring an Owner's Project Manager (OPM);
2. With the assistance of the OPM, hiring a design firm;
3. Reviewing existing materials, including the Final Report (2012) of the School Building Committee, and the reports of the SBAC, SBAC II, and CMPC;
4. On the basis of these materials and with input from stakeholders, completing a detailed academic program for the new building project;
5. Detailing space requirements and optimal adjacencies for the educational programs;
6. Detailing the systems needs of the school facilities;
7. Preparing at least three design solutions with rough cost estimates for review by Town Meeting;
8. Developing a detailed design and a specific cost estimate for the design solution selected by Town Meeting;
9. Presentation of the final design at public forums and at Town Meeting.

All the meetings of the School Building Committee will be held in accordance with Open Meeting Law, according to a schedule set by the SBC itself. The School Committee expects the SBC will make all reasonable efforts to maximize public participation and will incorporate into the design process all pertinent feedback from town residents and staff and from LPS faculty and staff. The SBC will also be working in concert with the Community Center Committee to create an integrated plan for the campus and to explore synergies between the two facilities.

The proposed composition of the School Building Committee is:

- The LPS Superintendent
- The LPS Administrator for Business and Finance
- The Lincoln Facilities Manager
- One LPS Principal
- 2 members of the Lincoln School Committee
- 1 member of the Lincoln Board of Selectmen
- 1 member of the Lincoln Finance Committee
- 2 Town residents with architectural and/or design experience
- 2 Town residents with educational experience

The funds available for the completion of this work are \$750,000. All expenditures are subject to approval by the School Committee. The SBC will report to the School Committee as necessary.

*Approved by School Committee on April 6, 2017*