



FILE: JFAA

LINCOLN PUBLIC SCHOOLS
Lincoln, Massachusetts

ADMISSION OF RESIDENT STUDENTS

General Policy

The general intention of this policy is to safeguard the rights of children who reside in Lincoln or on Hanscom Air Force Base to attend the Lincoln Public Schools. This policy is also intended to establish guidelines for those limited exceptions in which non-resident students may be admitted to the Schools.

Eligibility for enrollment in the Lincoln Public Schools is governed by Mass. General Laws, Chapter 76. Exceptions are provided by collective bargaining agreement, the School Choice Law, the METCO program, and in the circumstances described below. [Please refer to Policy JFA, School Admissions, for students who are homeless or in foster care.](#)

"Residency" for students seeking to attend school on the Lincoln campus is defined as living and sleeping in a domicile in Lincoln at least 50% of each week or more.

"Residency" for students seeking to attend school on the Hanscom campus is defined as living and sleeping on Hanscom Air Force Base as the legal dependent of a member of the Armed Services assigned to and living in military family housing on Hanscom AFB.

Potential Waiver When Residency is in Transition

For students whose residency is in transition, the following exceptions to the general policy may apply, with prior written approval from the Superintendent of Schools:

1. Pending Purchase of Dwelling - The children of families who have a signed and accepted Purchase and Sale Agreement to purchase and reside in a dwelling in the Town of Lincoln may be enrolled up to 30 calendar days in advance of the time actual physical residence occurs. If actual residence occurs later than 30 days after enrollment, students may be asked to leave the Schools until actual residency occurs.
2. Construction of New Dwelling - Children of families which are building a primary residence in Lincoln may enroll in the Schools at the beginning of the school year if they have obtained a certificate of occupancy from the Town.
3. Residence in Rental Properties - Children of families who plan to rent a primary residence in Lincoln may enroll in the Lincoln Public Schools 30 days prior to taking possession of the rental property, as evidenced by a signed lease and evidence of financial commitment.
4. Brief Residence Outside the Town - Lincoln Schools students whose families must briefly live outside the Town because they are (a) moving from one Lincoln residence to another, or (b) renovating a current Lincoln residence, may continue to

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attend the Lincoln Public Schools. Evidence of the intention and ability to resume residency in Lincoln within 90 days may be required.

5. Temporary Housing at Hanscom - Students whose parents are placed in temporary housing on Base shall be educated at the Hanscom Campus schools for the duration of their residency in temporary housing.
6. Completion of School Year - Lincoln Public School students attending in-district schools who cease to reside in Town or on Base after March 15 of a school year may complete that school year in Lincoln. Thereafter, they will be expected to be educated in the community where they reside.

Ref: Policy JFA, School Admissions

Adopted by the Lincoln School Committee, June 17, 1998
Revised September 28, 1998
Revised March 20, 2003
Revised at School Committee Meeting of April 26, 2018
Revised at School Committee Meeting of

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