

**LPS: School Committee Strategic Objectives and Priorities 2018-2019**

**Evolve and Activate the Strategic Plan**

*In partnership with the Administration, ensure that the Strategic Plan is a) sound, b) in line with community needs and expectations, c) in line with State and Federal Regulations, d) in line with best practices - and that its activation is supported through our budget and policy decisions.*

Strategic Priorities	Activities	Outputs and Measures (Outcomes)	Status	Who is Responsible	Timeframe
A1: Establish and communicate the links between the District Strategic Plan and the work of the School Committee.	Get input from Harvard Focus Group regarding Communications including audience groups, methods, frequency, subject matter, etc.	Use feedback to influence our communication efforts.	Outstanding	Tim talk to Jess	Fall 2018
	Active polling of all communities (Lincoln, Boston, Hanscom) and find out what the needs are and how we could address these needs.	Send email poll to the individual communities to determine what the needs and desires for communication from/to the SC are. Include: Would you be interested in hosting a SC meeting in Boston/Hanscom? Would you attend "Office Hours" if available during the day or at night? How often would you like to hear from us? How? etc.			
	Draft communication tools to present to the larger committee	Pre-meeting emails to alert community what is on the agenda and if there are specific portions of the meeting they might be interested in. Create special invites for "SC Forums".	Ongoing - On Track	Tim	4 Days prior to each SC Meeting
		(If the survey supports this) Post-meeting emails that capture one component of the meeting and develop the idea further as a way of engaging the school community.	On Hold until results of the Poll/Surveys are in.		Within 3 days after each SC Meeting
		Resource bulletin containing flow diagram of Strategic Plan, or who is who, SC Goals and progress towards those goals, etc. Create hard copy for mailing and email/website links.	1st Edition Completed Sent out Town-wide mailing October 2018	Tara/Whole Team	Completed: Published Hard Copy October 2018
		Introductory article in the Hanscom Newsletter, introduce Laurel as the liason and attach the bulletin as a resource.		Laurel	Fall 2018
	Determine possible alternate meeting locations and/or established communication channels that can be used to further messaging around District Priorities and Achievements.	Possible meetings in Boston to engage the Metco community. Look into having a SC meeting with the new Metco Coordinator in Boston.	Milly Arbaje-Thomas, CEO of Metco, Inc. joining 1/10/19 SC meeting.		
		SC Member attend Hanscom PTO meetings on a periodic basis.	Laurel to give Tim dates of meetings. Determine who from SC can attend	Laurel/Tim	
A2: Build a shared understanding of the meaning of innovation in education and assess the community's willingness to support the philosophy, budget and physical structures needed to effect the desired innovation.	Determine what type of innovation we would like to learn more about. Assign various innovative concepts for SC members to research and share at a SC meeting.	Discuss a few innovative concepts but also discuss the process of how we go about determining which innovative concepts could work for Lincoln.	Schedule as a working session with SC	Peter/Becky schedule, All participate in research and presentation	
		Google Template updated to track innovative concepts and assign to members of the SC to research. Create briefing sheets or a science share bulletin board to share information at upcoming SC Discussion Session. (what it is, who does it currently, pros, cons, how would we get there, what changes would be necessary, etc.)	Peter created Google Template, need to determine which approaches we would want to explore and assign SC Members specific concepts to research with a due date.	Peter	
	Perhaps hold a discussion to determine why innovation is necessary or desirable. What do we value in innovation? What does success in this area of innovation mean?				
	Determine what is getting in the way of innovation? What is needed for success and to do innovation to scale?				
	Determine community appetite for innovation - what type and how much?	Run follow-up Innovation Session as a SC Forum.	Add to SC Forum Topics for 2018/2019?	Tim/Peter	

**Budget & Policy**

**Budget:** The budget is built to reflect and support the District Strategic Plan and to responsibly manage Town resources.  
**Policy:** School Committee policies provide a legal and philosophical framework for the operation of the Lincoln Public Schools.

Strategic Priorities	Activities	Outputs and Measures (Outcomes)	Status	Who is Responsible	Timeframe
B1: Create a schedule of policies to be updated and reaffirm or revise at least 20% every year.	Update spreadsheet of policies with last revised dates and create list of oldest policies to review.	Spreadsheet was updated and placed on GoogleDrive. List was created with 28 policies for review this year.	On Track: Spreadsheet continues to be updated as policies are reviewed.	Tara/SC	Each Meeting
	Continually place 2-4 policies for review at most SC meetings throughout the year.	Policies are continuing to be reviewed with first read, second read and vote.	On Track: 2-4 policies are added to each agenda	Tim/Tara	Each Meeting

**Communications**

Communication between the School Committee, families, and the broader community results in public participation, support of, and confidence in the Lincoln Public Schools.

Strategic Priorities	Activities	Outputs and Measures (Outcomes)	Status	Who is Responsible	Timeframe
C1: Operationalize an intake and communication process to capture, track, and address community questions, issues, and ideas; effectively inform the community of important events, considerations, achievements and activities.	Create a regular review process for the Google Spreadsheet used to track issues and ideas raised from the community.	Begin to use spreadsheet and reference it as input for discussions.	Spreadsheet created, just need to create a process to ensure we consistently go back to use the spreadsheet in preparation for meetings.	Peter/Tara	
	Use Harvard WPL feedback to create a Communication Plan for how/when to communicate to the school community.	Emails, Mini-Link submissions, etc. to communicate Forum Topics as well as critical decisions made during meetings. (links with A1)			
	Determine if communications can directly link to a specific part of the SC Meeting video. Learn how to do it so that communications can be more tailored to the audience.	Include direct link to parts of the SC meetings that are highlighted in the communications from the SC.	Meet with Jennifer and Jim C. to learn about bookmarking and linking.		
	Include in Poll: Discuss the creation of SC "office hours" and if appropriate, schedule them on a rotating basis and determine what would get reported back to the full committee.	If deemed helpful, hold "office hours" to meet with community members.	On Hold until results of the Poll/Surveys are in.		
C2: Engage the community in discussions about how a new school building in Lincoln can create opportunities for enhancement of the educational program.	Hold a SC Forum in November - link with SBC?	How can we take advantage of the HUB spaces? What innovative practices can take place in the new building?	N/A	Tim/SBC	November

**Administration**

The Committee is responsible for the public oversight of the District, the hiring and evaluation of the Superintendent, and for contract negotiations with all relevant bargaining units.

Strategic Priorities	Activities	Outputs and Measures (Outcomes)	Status	Who is Responsible	Timeframe
D1: Negotiate a successor agreement with the Secretarial Union.	Agree on budget/funds available prior to contract negotiations.		To begin after budget is created	Becky/Buck	Dec/Jan
	Create a list of desired changes/updates to the current contract.		To begin after budget is created	Buck	Dec/Jan
	Create a schedule of meetings.		To begin after budget is created	Tim/Buck	Dec/Jan
	Participate in negotiation meetings to come to agreement.	Signed Contract with the Secretaries.	Need to determine who will represent SC		