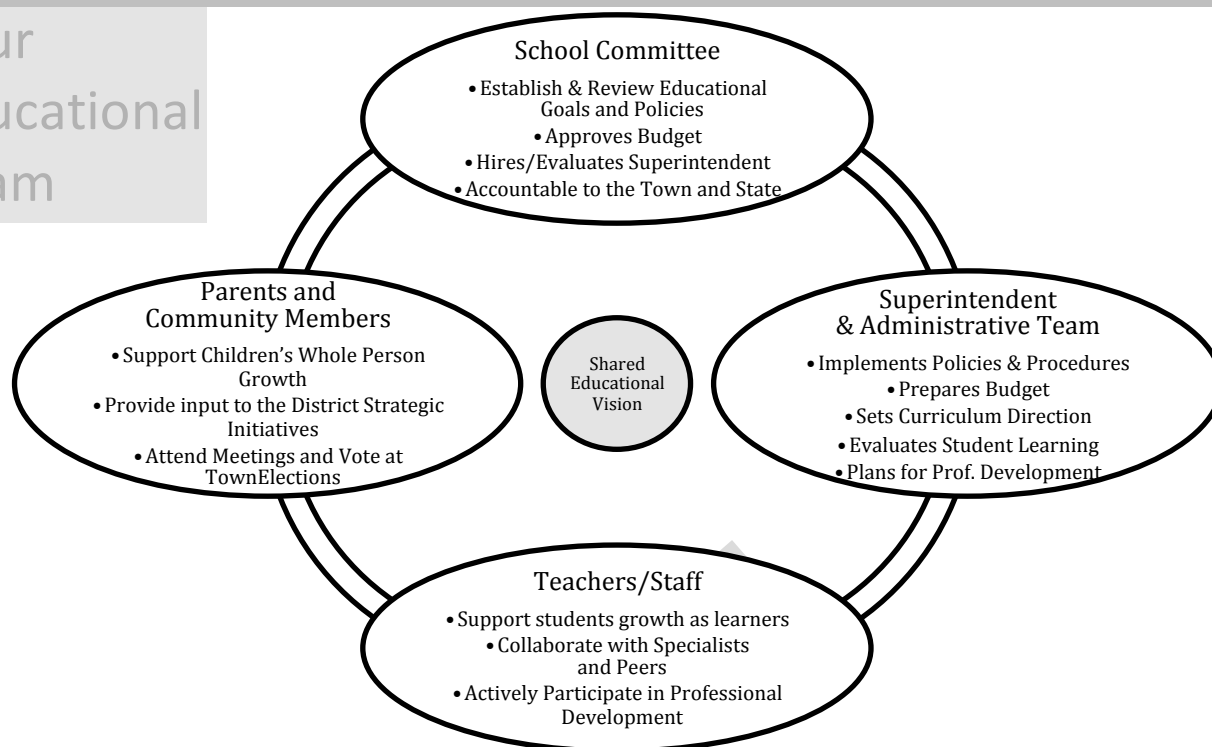


Your  
Educational  
Team



## Who Do I Talk To If I...

**Have an issue with what is being taught?**

**Want to see the policy regarding X?**

**Worry that my child is being bullied?**

**Hear a rumor that XXX?**

**Have a question about the school budget?**

**Feel like nothing is being done to address a particular issue.**

**Want clarification on what topics/materials are being used in the classroom.**

In most occasions, the teacher is the first person to start a discussion with. Open, honest communication is best for all involved. Email or call the teacher to let them know of your question or concern and set up a time to meet in person or talk over the phone. The teacher sees your child the most and will be the best source of information on what is happening in the classroom.

If your issue was not satisfied, the next step would be to talk with the principal, and then the Superintendent,. Reach out to the School Committee if you feel your concern has not been adequately addressed...

## Key Resources

- School Website:  
lincnet.org
- Policy Manual:  
[https://www.lincnet.org/School Committee Page](https://www.lincnet.org/School%20Committee%20Page)
- Meeting Alerts: sign up

## LPS School Committee Who's Who

Five town-elected members serving staggered 3-year terms and two non-voting members to help better represent the whole community:

Tim Christenfeld, Chairperson

Peter Borden, Vice-Chairperson

Tara Mitchell

Jena Salon

Al Schmertzler

Simone Johnson  
METCO Representative

Laurel Wironen  
Hanscom Representative

Lincoln Public Schools  
Administration:

Dr. Becky McFall  
Superintendent

Dr. Jess Rose  
Assistant Superintendent

Rob Ford  
Director of Technology

Buck Creel  
Administrator for Business  
and Finance

Mary Emmons  
Administrator for Student  
Services

## LPS School Committee Represents You!

In addition to our stated responsibilities, we feel we are here to hear your concerns and advance Lincoln's Educational Vision. The Lincoln School Committee has been working on ways to better engage the school community. We would like to hear your ideas and concerns and have created multiple opportunities for input.

### Public Meetings

- Every other Thursday Night at 7pm Hartwell Building
- Open comment period at the beginning of every meeting provides a chance to inform the committee about a subject of interest or concern. Throughout the course of the meeting public comments can be made once recognized by the Chair.

### School Committee Forums

- Specific time set aside at the start of a Public Meeting where the format allows for information sharing, idea gathering, and discussion.
- Designed to allow for more public input and discussion (no deliberation or decisions will be voted on)
- Topics organized around perceived "Hot Topics"
  - Homework 2/14
  - Innovation 3/??, and 5/??
  - Math 5/??

### Open "Office Hours"

- Pre-meeting time to meet 1on1 with a SC Member and discuss items of concern
- 6:30 – 7:00pm on SC meeting nights or 8:00am as announced

### Strategic Priorities Discussion

- Provide input on the District's Strategic Priorities
- PTO Forum – April 13<sup>th</sup> 8:15 Multipurpose Room

**Email us at anytime:** [schoolcomm@lincnet.org](mailto:schoolcomm@lincnet.org)

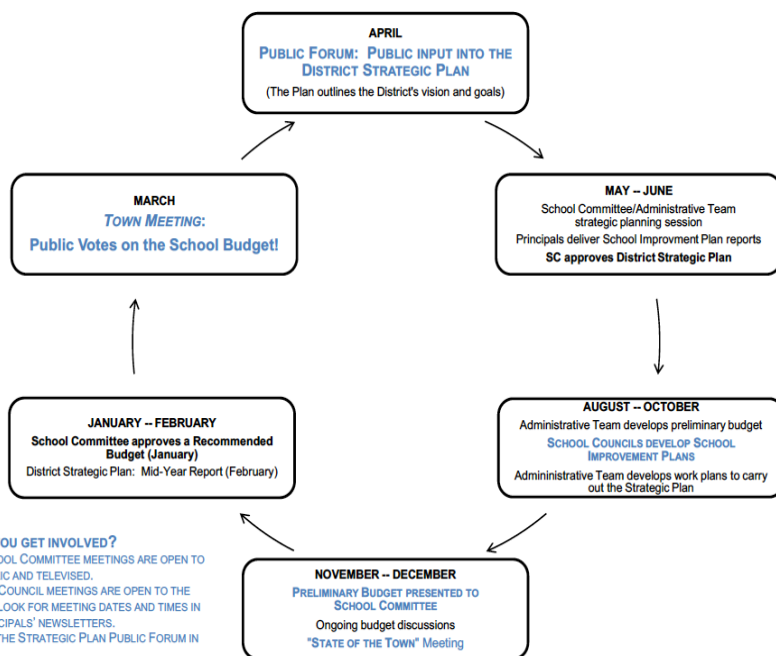
Vision			
The Lincoln Public Schools seek to unite our communities in challenging and equipping our students to acquire essential skills and knowledge, think creatively and independently, exhibit academic excellence, appreciate and respect diversity, display creativity, value reflection, and demonstrate social and emotional competencies.			
Theory of Action			
IF the Lincoln School Committee: Commits to a <b>shared vision</b> for the district and its educational goals Actively <b>listens to &amp; engages with</b> the district and its constituents (stakeholders, members, communities) Partners with the educational administration, and Acts as <b>stewards</b> of the Town's values and interests, the district's educational obligations and aspirations, and Town resources, THEN we strengthen the engagement, achievement, and development of all students as we help fulfill the district's expectations as described in the Strategic Plan			
Strategic Objectives			
<b>Evolve &amp; Activate the Strategic Plan:</b> In partnership with the Administration, ensure that the Strategic Plan is a) sound, b) in line with community needs and expectations, c) in line with State and Federal regulations, d) in line with best practices – and that its activation is supported through our budget and policy decisions.	<b>Budget &amp; Policy:</b> <b>Budget:</b> The budget is built to reflect and support the District Strategic Plan and to responsibly manage Town resources.  <b>Policy:</b> School Committee policies provide a legal and philosophical framework for the operation of the Lincoln Public Schools	<b>Communication:</b> Communication between the School Committee, families, and the broader community results in public participation, support of, and confidence in the Lincoln Public Schools.	<b>Administration:</b> The Committee is responsible for the public oversight of the District, the hiring and evaluation of the Superintendent, and for contract negotiations with all relevant bargaining units.
Strategic Priorities			
A1: Establish and communicate the links between the District Strategic Plan and the work of the School Committee.	B1: Improve the processes linking the strategic plan and community engagement with the establishment of annual budgeting and policy making	C1: Establish an intake and communication process to capture, track, and address community questions, issues, and ideas; effectively inform the community of important events, considerations, achievements and activities.	D1: Support the process to develop and submit a proposal to the Department of Defense to operate the Hanscom Primary and Hanscom Middle Schools.
A2: Come to a shared understanding across the district of what innovation means to us and assess the community's need/desire/willingness to support the philosophy, budget, and physical structures needed to achieve the desired goal.	B2: Create a schedule of policies to be updated and reaffirm or revise at least 10% every year.	C2: Improve the way the community participates in School Committee discussions and processes.  C3: Engage the community in preparations for next steps in a Lincoln School building project.	D2: Negotiate a successor agreement with the Custodian Contract.

Approved at School Committee Meeting of October 12, 2017

## Plan, Prioritize, Budget, Implement, Repeat...how and when decisions are made

### DISTRICT STRATEGIC PLAN & BUDGET CYCLES

The District's budget is developed in support of the District Strategic Plan. This chart illustrates the connection between the planning and budgeting processes. Items in BLUE denote key opportunities for public input.



#### HOW CAN YOU GET INVOLVED?

- ALL SCHOOL COMMITTEE MEETINGS ARE OPEN TO THE PUBLIC AND TELEVIEWED.
- SCHOOL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC. LOOK FOR MEETING DATES AND TIMES IN THE PRINCIPALS' NEWSLETTERS.
- ATTEND THE STRATEGIC PLAN PUBLIC FORUM IN APRIL!
- GO TO STATE OF THE TOWN IN NOVEMBER AND TOWN MEETING IN MARCH.

### How Can You Get Involved?

- 1 All School Committee meetings are open to the public and televised.
- 2 School Council Meetings are open to the public. Look for meeting dates and times in the Principal's Newsletters.
- 3 Attend the Strategic Plan Public Forums in April each year.
- 4 Go to State of the Town in November and Town Meeting in March.

#### This Year Only for School Building Project:

Special Town Meeting: June 9  
Special Town Vote: Fall 2018

# So much talk about the School Building...what is going on INSIDE our schools???

- Strategic Priorities Set
  - Areas include Educator Growth and Innovation; Curriculum; Instruction and Assessment and Data
- Emphasis on Collaborative Practices
  - Teams of teachers meeting to improve learning experiences for students
- More Authentic/Project Based Learning
  - Students are engaging in learning that resonates with them. They are excited to dig-in, learn and share

## Lincoln Public Schools School Committee

Ballfield Road  
Lincoln, MA01773

[schoolcomm@lincnet.org](mailto:schoolcomm@lincnet.org)

### [Recipient]

Address Line 1  
Address Line 2  
Address Line 3  
Address Line 4