



Lincoln Public Schools  
Lincoln, MA 01773

**SCHOOL ADMISSIONS**

All minors of school age who actually reside in the Town of Lincoln shall be entitled to attend the Lincoln Public Schools, as well as certain children who do not reside in the Town of Lincoln but who are admitted under School Committee policies relating to nonresident students.

The residence or domicile of the parent is the residence of the child. In cases where the mother and father are separated, the residence of the child is where the child lives. Where the court has granted legal custody of the child to either parent, the parent's legal residence is then the child's legal residence. Where a legal guardian has been appointed, the residence of the guardian is the legal residence of the child. Proof of residence or legal guardianship may be required by the school administration.

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Every student seeking admission to the Lincoln Public Schools for the first time must present a birth certificate or equivalent proof of age acceptable to the Principal and proof of vaccination and immunizations as required by the state and the School Committee. The Principal with teachers will determine the placement procedures for six-year-olds transferring from another school whose birthdays occur prior to October 1.

~~In keeping with the law, all new entrants shall present a doctor's certificate providing evidence that they have had the required immunizations and physical examination unless they are transferring from another Massachusetts school. (In the latter instance, records are forwarded by the school system from which they are transferring.)~~

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Legal Reference: Ch. 15, Sec. 1G; Ch. 76, Sec 1 & 15

Cross Reference: JEB (Ent. Age), JFAA (Res), JFAB (Non-Res), JFABC (Metco)

Deleted: JECB

Deleted: JHC

Revised at School Committee Meeting of May 6, 1985

Recommend eliminating Policy/Procedure JFAA-R: Admission of Resident Students Administrative Procedures – covered in JEB and added above: 6 year old transfers.

MASC Policy JF- School Admissions Reads:

All children of school age who reside in the town will be entitled to attend the public schools, as will certain children who do not reside in the town but who are admitted under School Committee policies relating to nonresident students or by specific action of the School Committee.

Advance registration for prospective kindergarten students will take place in the spring. Every student seeking admission to school for the first time must present a birth certificate or equivalent proof of age acceptable to the Principal and proof of vaccination and immunizations as required by the state and the School Committee. Proof of residency of legal guardianship may also be required by the school administration.

SOURCE: MASC



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FILE: JFA

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LEGAL REFS.: M.G.L. [15:1G](#); [76:1](#); [76:5](#); [76:15](#); [76:15A](#)

603 CMR [26.00](#)

CROSS REFS.: [JLCA](#), Physical Examination of Students

[JLCB](#), Inoculations of Students

[JFBB](#), School Choice

[JFABD](#), Homeless Students: Enrollment Rights and Services

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A birth certificate and proof of residence or legal guardianship may be required by the school administration.

In keeping with the law, all new entrants shall present a doctor's certificate providing evidence that they have had the required immunizations and physical examination unless they are transferring from another Massachusetts school. (In the latter instance, records are forwarded by the school system from which they are transferring.)

Legal Reference: Ch. 15, Sec. 1G; Ch. 76, Sec 1 & 15

Cross Reference: JECB, JHC

Revised at School Committee Meeting of May 6, 1985

LINCOLN PUBLIC SCHOOLS  
Lincoln, Massachusetts

**PROOF OF RESIDENCY**

School Committee Policies JEC – School Admissions; JECA – Admission of Resident Students; JECB – Admission of Non-Resident Students; and JECBB – Enrollment of METCO Students address residency standards for children enrolling in the Lincoln Public Schools. Proof of residency may be required by the school administration.

In the event that a parent or guardian is requested to document residency the following forms of evidence are acceptable.

All applicants must submit <b>at least</b> one document From <b>each</b> of the following columns:		
Column A	Column B	Column C
<ul style="list-style-type: none"> <li>• Copy of Deed <b>AND</b> record of most recent mortgage payment</li> <li>• Copy of Lease (including=g BHA and HUD leases) <b>AND</b> record of most recent rent payment</li> <li>• Legal affidavit from landlord affirming tenancy <b>AND</b> record of most recent rent payment</li> <li>• Section 8 agreement</li> </ul>	<p><i>A utility bill or work order dated within the past 60 days, including:</i></p> <ul style="list-style-type: none"> <li>• Gas bill</li> <li>• Oil bill</li> <li>• Electric bill</li> <li>• Home telephone bill</li> <li>• Cable bill</li> </ul>	<ul style="list-style-type: none"> <li>• Valid driver’s license</li> <li>• Current vehicle registration</li> <li>• Valid Massachusetts photo identification card</li> <li>• Valid passport</li> </ul> <p><i>Dated within the past year:</i></p> <ul style="list-style-type: none"> <li>• W-2 form</li> <li>• Excise (vehicle) tax bill</li> <li>• Property tax bill</li> </ul> <p><i>Dated within the past 60 days:</i></p> <ul style="list-style-type: none"> <li>• Letter from approved government agency</li> <li>• Payroll stub</li> <li>• Bank or credit card statement</li> </ul>

The residency policy does not apply to homeless students. Regulations from the McKinney-Vento Act shall apply.

For further information please contact the Superintendent of Schools at 781-259-9409.