

Description	Status
Facilities Projects	
Brooks Building	
• Removed section of library circulation desk	Complete
• All carpentry and electrical repairs where circulation desk was removed	Complete
• Installed new carpet where circulation desk had been	Complete
• Installed new carpet in half of story room	Complete
• Roof repairs	Complete
• Courtyard planting beds cut back, weeded and mulched	Complete
• All boilers AHUs and AC units serviced	Complete
• Installed electrical for 20 short throw projectors	Complete
• Painted Tech office	Complete
Smith Building	
• 2nd grade wing restroom made more accessible for student	Complete
• Roof repairs	Complete
• All boilers AHU's and AC units serviced	Complete
• Installed electrical for 14 projectors	Complete
Hartwell Building	
• Installation of three new Unit Ventilators	Complete
• Wired for DC ventilation in 3 rooms	Complete
• Sealed and re-stripped parking lot	Complete
• Exterior painting of A Pod	Complete
• Cleared electrical easement	Complete
• Cut back brush throughout Hartwell complex	Complete
• Installed ductless split AC into 4 offices	Complete
Lincoln Campus	
• Tree removal (5) and trimming	Complete
• Electrical easement completely cut back	Complete
• Preventative maintenance (PM) on all air compressors	Complete
• PM on all AC Units	Complete
• PM on all Unit Ventilators	Complete
• Muster Field Boardwalk Project	Complete
• Cleaned approximately 165,000 sq ft. of buildings	Complete
Annual Inspections and Re-certifications	
• Fire alarm inspections & corrective actions	Complete
• Fire extinguisher inspection & corrective actions	Complete
• Gymnasium inspection (Smith & Reed)	Complete
• Septic pumping	Complete
• Main sewer & grease traps clean out	Complete
• Parking lot re-striping (Smith Brooks)	Complete
• Standby generator maintenance – Brooks	Complete

Description	Status
Facilities Projects	
Hanscom Middle School	
• Installed shelving	Complete
• Attended training for all systems and operation of	Complete
• Watering system for trees	Ongoing
• Fabricated custom cork boards	Complete
Hanscom Primary School	
• Readied again for opening of school	Complete
• PM on all AC units	Complete
• PM on all Unit Ventilators	Complete
Annual HVAC Maintenance	
• HPS boiler cleaning/PM	Complete
• Chiller PM	Complete
Annual Inspections and Re-certifications	
• Fire alarm inspections & corrective actions	Complete
• Fire extinguisher inspection & corrective actions	Complete
• Gymnasium inspection HMS only	Complete
• Cleaned approximately 111,000 sq ft. of buildings	Complete
Temporary Classroom Building	
• Refurnished and set up 6 new classrooms	Complete