



DRAFT 02/16/2017

SCHOOL SUPERINTENDENT

The Superintendent is executive officer of the School Committee. The administration and supervision of the school system shall be delegated by the School Committee to the Superintendent in accord with policies adopted by the Committee and laws of the Commonwealth.

As the executive officer of the School Committee, the Superintendent shall:

1. ~~be~~ responsible for the administration of the Lincoln Public Schools and strive to provide excellence in education;
2. ~~act~~ as professional adviser to the Committee on all matters;
3. ~~recommend~~ appropriate policies for consideration by the Committee;
4. ~~implement~~ and execute all policies adopted by the School committee;
5. ~~keep~~ the Committee fully informed about the School District, and exercise sound judgment in nominating personnel or recommending expenditures;
6. ~~ensure~~ that all School District employees conform to the policies adopted by the Committee; ~~and~~
7. ~~conform~~ to all relevant laws and regulations regarding public education in the District.

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The Superintendent, in administering School Committee policies, shall be guided by the knowledge that the School Committee values the fullest possible interchange of ideas as pre-eminently desirable in the several schools. Nothing as provided herein shall be interpreted as intended to interrupt the free and open flow of ideas and assistance among personnel at all levels.

In the development of rules, regulations, and arrangements for the operation of the school system, the Superintendent shall include at the planning stage, whenever feasible, those employees who will be affected by the provisions.

The Superintendent shall evolve, with professional and non-professional employees, channels for the ready inter-communication of ideas and feelings regarding the operation of the schools. ~~The Superintendent~~ shall weigh with care the counsel given by employees, and shall inform the School Committee of all such counsel in presenting reports of administrative action or in presenting recommendations to the School Committee for needed policy.

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The Superintendent shall ~~ensure~~ that suitable instructional material and activities are selected by the professional staff. ~~The Superintendent~~ shall ~~ensure~~ that the knowledge and resources of teachers, parents, administrators and consultants are used through curriculum committee meetings.

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The Superintendent shall arrange for curricula documents or other manuals for the use of teachers in all curriculum areas. ~~The Superintendent~~ shall devise methods to ~~ensure~~ that the scope and sequence ~~of the curriculum~~ are carried out effectively and with consistency among the schools.

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Lincoln Public Schools
Lincoln, MA 01773

FILE: CB

Adopted at the School Committee Meeting of September 28, 1981
Reaffirmed at School Committee Meeting of December 17, 1984
Revised at School Committee Meeting of



Lincoln Public Schools
Lincoln, MA 01773

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3. Recommend appropriate policies for consideration by the Committee;
4. Implement and execute all policies adopted by the School committee;
5. Keep the Committee fully informed about the School District, and exercise sound judgment in nominating personnel or recommending expenditures;
6. Insure that all School District employees conform to the policies adopted by the Committee;
7. Conform to all relevant laws and regulations regarding public education in the District.

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The Superintendent shall insure that suitable instructional material and activities are selected by the professional staff. S/he shall insure that the knowledge and resources of teachers, parents, administrators and consultants are used through curriculum committee meetings, seminars, workshops and university courses.

The Superintendent shall arrange for written curricula documents or other manuals for the use of teachers in all curriculum areas. S/he shall devise methods to insure that the scope and sequence of these manuals are carried out effectively and with consistency among the schools.

Adopted at the School Committee Meeting of September 28, 1981
Reaffirmed at School Committee Meeting of December 17, 1984