

Description	Status
Facilities Projects	
Brooks Building	
• Rearranged library book case system east side	Complete
• Replaced out-dated smoke detectors in Auditorium and Lecture Hall	Complete
• Roof repairs – re-seamed inner edges – approx. 300 linear feet	Complete
• Trenched conduit to C Pod for IT coverage	Complete
• Courtyard planting beds cut back, weeded and mulched	Complete
• All boilers AHUs and AC units serviced	Complete
• Pacific boiler opened and inspected for 3 year inside inspection	Complete
• Exterior painting completed	Complete
Smith Building	
• Installed duct and area insulation in Smith admin attic area	Complete
• 1 st grade wing restroom made more accessible for student	Complete
• Roof repairs to asphalt 3 tab rake edge	Complete
• All boilers AHU's and AC units serviced	Complete
• Exterior painted	Complete
Hartwell Building	
• Installation of new control wiring for new Unit Ventilators	Complete
• MPR repainted, ceiling repairs made	Complete
• Cameras replaced in MPR	Complete
• Old preschool shed removed	Complete
• Wired for DC ventilation in 5 rooms 102,104,105,107 & MPR	Ongoing
• Sealed and re-striped parking lot	Complete
• Exterior painting of A, B and C pods	Ongoing
• Trenched for new IT wiring for C Pod	Ongoing
• New septic pumps installed	Complete
• Cleared electrical easement	Complete
Lincoln Campus	
• Tree removal and trimming (including 8 dead ash trees)	Complete
• Electrical easement completely cut back	Complete
• Preventative maintenance (PM) on all air compressors	Complete
• PM on all AC Units	Complete
• PM on all Unit Ventilators	Complete
• Installed 9 more electrical metering units	Ongoing
• Muster Field Boardwalk Project	In Process
Annual Inspections and Re-certifications	
• Fire alarm inspections & corrective actions	Complete
• Fire extinguisher inspection & corrective actions	Complete
• Gymnasium inspection (Smith & Reed)	Complete
• Septic pumping	Complete
• Main sewer & grease traps clean out	Complete
• Parking lot re-striping (Smith Brooks)	Complete
• Refinish Smith gym & stage floor	Complete
• Standby generator maintenance – Brooks	Complete

Lincoln School Summer Projects 2015
Hanscom Campus

August 31, 2016

Description	Status
Facilities Projects	
Hanscom Middle School	
• Constructed award wall racks for Music and Choral award display	Complete
• Installed shelving	Complete
• Attended training for all systems and operation of	Ongoing
• Watering system for trees	Ongoing
• Installed tack strips and cork boards	Complete
Hanscom Primary School	
• Readied again for opening of school	Complete
• PM on all AC units	Complete
• PM on all Unit Ventilators	Complete
Annual HVAC Maintenance	
• HPS boiler cleaning/PM	Complete
• HPS PM for ductless splits	Complete
Annual Inspections and Re-certifications	
• Fire alarm inspections & corrective actions	Complete
• Fire extinguisher inspection & corrective actions	Complete
• Gymnasium inspection HPS only	Complete
Temporary Classroom Building	
Emptied all unusable contents in preparation for eventual relocation of HPS.	