



Lincoln School Lunch

Brooks Café
Smith Café
Hanscom Cafe

Try something new this school year by trying our new online payment system, MySchoolBucks. The website is www.MySchoolBucks.com. There is more information and FAQ's available on the school's website.

Improved Benefits to parents:

- Set up automatic recurring payments
- Automatically add money to a student's account when the balance runs low
- Low balance e-mail notifications
- Ability to view purchases for the past 90 days

Shorten your to-do list!

You can cross off adding money to your student's lunch account when you set up recurring payments with mySchoolBucks. By scheduling your payments, you can customize your account to work for you; while keeping your student's account from getting low. For more information, click on "Set it and Forget it" in the navigation bar, or to set up scheduled payments login and choose "Make A Payment" from the menu. Select an item to purchase, enter the amount then add the item to the basket. Once the item is in the basket, you'll find the option to "Setup A Payment Schedule" just under your child's name. Click the link to enter your schedule options.

We have a free smartphone app that you can download and do online payments from your phone. Here is all you need to know for our online payment system. The website is www.myschoolbucks.com

Your student's ID number is listed above. You will need the school name and your child's date of birth.

Once you enter the website, you will need to create an account. You choose a log in and password. Then you go to the "Getting Started " page. Once this is set up, you can add a payment. You can also set up a low balance e-mail for a few meals, say \$9.00 or \$6.00. You will then receive an automatic e-mail to add funds. You can also choose an automatic recurring payment amount. So if your student's account gets down to \$6.00, the system will add a payment on your credit card and send you an e-mail.

Once you are done and have hit "I agree" to the terms and hit "Submit", you will receive an e-mail confirmation for your records. Once you get this, you can be assured that I'll see it on my end and it's in your student's account.

Things to know about mySchoolBucks:

- MySchoolBucks has the following payment methods available for use:
 - Visa®
 - Mastercard®
 - Discover®
- Parents may fund up to \$120 per student, but a family may pay for all of their students on a single transaction.
- The convenience fee per transaction will change to \$1.95.

You can choose to pay by check. Please send the check in an envelope marked clearly with your child's name, school, grade, homeroom and teacher. You can make the check payable to the "Town of Lincoln". You can still view balances and receive the low balance alert even if you decide to pay by check.



