

Campus Master Planning Committee (CMPC)

Meeting Minutes
Hartwell Multipurpose Room
December 10, 2015

Present: Carole Kasper (Chair), Tim Christenfeld, Paula Cobb, Patty Donahue, Renel Fredericksen, Dilla Tingley and Bryce Wolf

Also present: Carolyn Bottum (COA), Buckner Creel (LPS), Tim Higgins (Town Administrator), Becky McFall (LPS), and Dan Pereira (P&R).

Present Representing LLB: Greg Smolley, Patrick Torborg

Absent: Ken Bassett, Peter Von Mertens

CMPC Chair Carole Kasper called the meeting to order at 7:05 pm.

The Committee reviewed the minutes from the October 14th and November 30th meetings. Bryce Wolf moved that the minutes be accepted, and Dilla Tingley seconded the motion. The minutes were approved unanimously.

Carole Kasper kicked off the meeting noting that the meeting would be a working session, providing CMPC members with an opportunity to compare notes on the draft sections that they had received via email earlier in the week. The sections of the draft report that the committee reviewed were:

- I. Overview / Synopsis
- II. Who and What / Committee Membership
- III. Knowledge in Support of the Master Plan (to be renamed)
- IV. Public Outreach and Engagement
- V. A Campus for the Future
- VI. Appendices

Most committee members felt that the current draft was 80/80+ percent in finished form, with the remaining members rating the draft 50-80 percent in finished form.

Greg Smolley provided a brief overview of each section, which was followed by committee comments and discussion. LLB Architects will incorporate the committee feedback and distribute a revised draft for final committee review at the next CMPC meeting, scheduled for Friday, December 18th at 8:15 am in the Hartwell Meeting room in the Hartwell Building.

Carole Kasper concluded the meeting by encouraging committee members to attend the joint Board of Selects-School Committee Meeting on Monday, January 11th (7:30pm / Donaldson Room, Town Offices) at which our Campus Master Planning Committee will present our final report in response to the original joint-charge to our CMPC.

At 10:05 pm, Bryce Wolf made a motion to adjourn, which was seconded by Paula Cobb. The motion was approved unanimously.

Respectfully Submitted,

Patty Donahue