

Campus Master Planning Committee (CMPC) Meeting

Hartwell Multipurpose Room

8:15 a.m.

October 7, 2015

Present: Carole Kasper, Vin Cannistraro, Ken Bassett, Tim Christenfeld, Paula Cobb, Patty Donahue, Renel Fredriksen, Jack French (CoA), and Bryce Wolf.

Staff Present: Carolyn Bottum, Buck Creel, Tim Higgins, Becky McFall, and Dan Pereira.

Also Present: Mimi Borden (PTO Liaison), Jennifer Glass, and Doug Adams

LLB and affiliates: Greg Smolley, Patrick Torborg, John Stewart, Eric Wilhelmson, and Liz Peart

Carole Kasper (Chair) called the meeting to order at 8:16 a.m.

The Committee reviewed the minutes for the CMPC meeting of October 1, 2015. Becky McFall made a motion to approve the minutes as presented. Paula Cobb seconded the motion. The motion passed unanimously.

Carole Kasper led the review of the agenda and materials for the CMPC Public Forum scheduled for October 15, 2015. The first focus was on a photomontage and slide show. Two members suggested that it is important for the displays to include non-school structures on the campus, to emphasize that there is already extensive community use of the Ballfield Road campus.

There was also a discussion of the relative importance of interior and exterior shots. The architects feel that it is important to include interior shots to demonstrate the quality (or lack of quality) of the existing buildings. Patty Donahue will help with the selection of photographs for display at the public forum.

There were then four suggestions for the presentation of the history of the campus: First, there will be a live presentation rather than a video narration. Second, there should be a slide that shows the history of land acquisition. Third, the textual listing of important events in the history of the campus should group the events by decade. Finally, that text should exclude events that concern the Hanscom campus. Patrick Torborg will revise the history.

The overview of the work of the SBAC will also be revised to include information about the decisions that the town made at the last Town Meeting.

The Committee then discussed the public participation exercise for the October 15 public forum. The first part of this discussion was about the slides that will set the context for the public feedback session.

The conclusions of this discussion included: First, there will be one or two slides on the traffic data that will help people to understand the traffic patterns, especially at the

intersection of Ballfield and Lincoln Roads. This overview will include some information about traffic flows at other crucial town intersections, to help put the Ballfield Road traffic volume in context.

Second, the overview of the current campus structures will include information about the current uses of those buildings (including, for instance, pre-school classrooms and maintenance closets), to help people understand that if any of the buildings are removed or modified, the new plan must include spaces for the displaced functions.

Third, this overview might also differentiate physical constraints on the campus layout (such as the wetlands) and 'cultural' constraints (such as a commitment to the L-shape of the current school buildings and a strong community desire to retain the open center field).

Fourth, the three scenarios will not include dollar figures.

Fifth, questions #5 and #6 (from the eight presented by Greg Smolley) will be excluded from the list of specific feedback questions.

The Committee scheduled an additional meeting to continue the planning of the public participation exercises. The new meeting will be at 8:15 a.m., on Wednesday, October 14, in the Hartwell Multipurpose Room.

The Committee then discussed some of the logistics for the public forum. There will be nametags. Vin Cannistraro will procure refreshments. There will not be a table with physical copies of past reports.

Bryce Wolf made a motion to adjourn. Tim Christenfeld seconded the motion. The motion passed unanimously. The meeting adjourned at 10:22 a.m.

Respectfully submitted,

Tim Christenfeld