

**Town of Lincoln
Campus Master Plan Committee (CMPC)
Lincoln, Massachusetts**

Designer Services Selection Sub-Committee

**Minutes for Meeting of:
Thursday June 25, 2015
9:00am
Hartwell Multipurpose Room**

Present: V. Cannistraro, K. Bassett, C. Kasper, B. Creel, A. Schmertzler

The meeting was opened at 9:00am by Carole Kasper and all participants were welcomed. Public gallery member Al Schmertzler (School Committee) was welcomed on behalf of the sub-committee.

A Scoring Matrix was discussed as a tool to help assess CMPC designer services bidders and determine finalists. A final version of the Scoring Matrix was determined (see attached).

The sub-committee meeting was adjourned at 9:55am.

Respectfully Submitted,

Carole Kasper
Chair, CMPC