



Hanscom Middle School

To: School Committee

From: Erich Ledebuhr

Re: DonorsChose.org

Date: September 15, 2014

Joshua Gold, grade 6/7 science teacher at Hanscom Middle School, recently earned funding from DonorsChose.org for a classroom project called "Stem Integration Into the Math Classroom." He was awarded the following items:

- MaKey Invention Kit – 2 @ \$49.95 each
- Arduino Uno Kit – 12 @ \$54.99 each

The School Committee is asked to approve the acceptance of these kits having a total value of \$ 759.78.

Thank you for your consideration.



Lincoln School
Ballfield Road
Lincoln, Massachusetts 01773
Smith Bldg. K-4: 781-259-9404 FAX: 781-259-2654
Brooks Bldg. 5-8: 781-259-9408 FAX: 781-259-2637

Sharon Hobbs
Principal 5-8

September 16, 2014

Memo: School Committee and Rebecca McFall,
Please accept this \$100.00 donation from the PTO for purchases of new classroom supplies for
New Gr 8 teacher Hilary Skelton.

Thank you,

Sharon Hobbs
5-8 Lincoln School Principal

CHECKS	100.00
CASH	

*new teacher
gift to set up
classroom
HS*

(Treasurer's use only)
CODE: SCH
RECEIPT BATCH NUMBER

MMDDYY ##

TOWN OF LINCOLN
SCHEDULE OF DEPARTMENT PAYMENTS TO TREASURER
SCHOOL DEPARTMENT RECEIPTS

FUND	ORG CODE	ACCT#	ACCOUNT	TOTAL
29	29123507	43604	School Rentals (please describe)	
29		46899	State Grants (please describe)	
29	29123503	42414	Field Trips (please describe)	
29	29123505	42415	Athletic Charges (please describe)	
29		42405	Music Program Chgs (please describe)	
29	29133323	48301	Cont & Don - Gifts (please describe) PTO Gift	100
29	29133358	48301	Codman Challenge	
29	29243504	43604	Custodial Detail - Hanscom	
29	29123502	43604	Custodial Detail - Lincoln	
29	29133322	48301	Friends of METCO	
29	29133357	48301	Friends of Lincoln Music	
29	29133302	48301	METCO After School	
29	29123514	48406	Restitution - Lincoln	
29	29243503	48406	Restitution - Hanscom	
29	29123510	42422	Project Jump Start	
TOTAL				<u>100.00</u>

signature Denise Caran

date

(for Treasurer's Office use only)

LINCOLN, MA _____, 20____

TO THE SCHOOL DEPARTMENT OFFICER MAKING PAYMENT:
THE OFFICE OF THE TOWN TREASURER HAS RECEIVED THE SUM OF \$ _____

_____ DOLLARS,

FOR THE MONTH ENDING _____, 20____ FOR COLLECTIONS AS PER THIS SCHEDULE AND
FILED IN THIS OFFICE.

SIGNED,

OFFICE OF THE TOWN TREASURER

- INSTRUCTIONS TO THE SCHOOL DEPT FOR DEPOSITING FUNDS WITH THE TREASURER'S OFFICE:**
- In accordance with Massachusetts Law all funds received by departments *must* be deposited with the Treasurer's Office no later than 1 week after being received by a municipal department.
1. Complete the above schedule indicating the type of revenue received and the total being deposited.
 2. The individual signing for the School Dept. on the above schedule should secure this schedule with the funds in a locked bag and submit the bag by courier to the Treasurer's Office.
 3. A Treasurer's Office staff member will verify the amount of the funds being deposited and will issue both a receipt for the funds received and complete and sign the confirmation portion of this schedule.
 - The courier should **NOT** leave the Treasurer's Office without receiving the locked bag, which will include both the receipt and a photocopy of the signed confirmation.
 4. One additional photocopy of the signed confirmation will be given to the courier, which *must* be submitted directly by the courier to the Accounting Dept.
 5. The locked bag, which will include the School Dept's copy of this schedule and a receipt for the funds should be returned to the School Dept. by the courier.

Lincoln Parent Teacher
Organization, INC.
1 Ballfield Rd.
Lincoln, MA 01773

CAMBRIDGE TRUST COMPANY
53-59/113

1454

09/05/2014

PAY TO THE
ORDER OF

Town of Lincoln

\$ **100.00

One hundred and 00/100*****

DOLLARS

▲ TAMPER RESISTANT TONER AREA ▲

Town of Lincoln
Attn: Denise Careau

MEMO

New Teacher Gift: Hilary Skelton

⑈001454⑈ ⑆011300595⑆ ⑈1290355800⑈

Lincoln Parent Teacher
09/05/2014

Town of Lincoln

\$100 to Hilary Skelton

1454

100.00

Cambridge Trust

New Teacher Gift: Hilary Skelton

100.00

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Sharon Hobbs
Principal 5-8

September 23, 2014

Memo: School Committee and Rebecca McFall,
Please accept this \$89.56 donation from Target through PTO for 5-8 Principal's discretion.

Thank you,

Sharon Hobbs
5-8 Lincoln School Principal