



LINCOLN PUBLIC SCHOOLS

REBECCA E. MCFALL, ED.D.
SUPERINTENDENT

To: School Committee

From: Rebecca McFall, Steve McKenna, Sharon Hobbs, and Lateefah Franck

Date: April 3, 2014

Subject: Enrollment Proposal for the 2014-2015 School Year

This memo serves to inform the Lincoln School Committee of 2014-2015 enrollment projections for the Lincoln School in order to recommend enrollment of Boston students through the METCO program and to approve employee requests for enrollment of their children in the Lincoln School.

METCO Enrollment

There are 11 eighth grade METCO students graduating from the Lincoln School in 2014. There is one current sixth grade METCO student leaving to attend a Boston exam school, and one current fifth grade METCO student who will be leaving to attend a Boston school.

Our goals are to maintain an enrollment of 91 METCO students and to follow the policy of ensuring at least two METCO students per classroom. We have also set a priority on allowing students entry into the Lincoln School in the early grades to provide the greatest continuity of educational experience for students. Currently, there are 89 METCO students enrolled. Anticipated transitions of eighth grade students and others will bring our total enrollment to 76 at the end of the 2013–2014 school year. We anticipate enrolling up to 15 new METCO students for the 2014-2015 school year.

METCO Director Lateefah Franck has gathered folders for potential students. Information on these students will be reviewed by the following administrators: Stephanie Powers, Steve McKenna, Ginny Flaherty, and Sharon Hobbs. At this point, we are anticipating four kindergarten classrooms. We are proposing METCO enrollments for the 2014-2015 school year as follows: 10-12 students in kindergarten, up to four students in grade one, and up to four students in grade two with the total number of METCO students not to exceed 91.

Enrollment of Employee's Children

A copy of School Committee policy JFAB is enclosed. Students who enrolled prior to 2009 are grandfathered provided their parents remain eligible employees. Students enrolling in 2009 or after are approved on a year-to-year basis as long as their parents remain eligible employees and space is available. The district does not add sections to accommodate enrollment requests of eligible employees.

We have received requests for continued enrollment of 35 students (one is pre 2009, and 34 are post 2009). In addition, we have received requests for approval of 12 initial enrollments for a total of 47 employee children requests.

Requests for METCO and Enrollment of Employee's Children Grades K-8

Grade	2014 – 2015 Projected Sections	2014 – 2015 Projected Enrollment ¹ as of 3/28/14	*Proposed New METCO Enrollments	Employee Requested Initial Enrollment	Projected 2014 – 2015 Total as of 3/28/14	Preferred Class Size	Projected Average Class Size
K ²	4	48 (2)	12		60	18/20	15
1	4	70 (7)	2	2	74	20/22	18.5
2	4	70 (2)	1		71	21/23	17.75
3	4	67 (4)			67	21/23	16.75
4	3	67 (0)		1	68	22/24	22.66
5	3	69 or 70 (4)		0 or 1	70 or 71	22/24	23.33 or 23.66
6	3	64 (2)			64	24	21.33
7	3	66 (2)			66	24	22
8	3	54 (2)		1	55	24	18.33

*Proposed K-3 METCO enrollments may vary, not to exceed a total of 15 new students.

**Numbers are contingent upon residency of one student.

Recommendations

Based upon current enrollment projections, the following recommendations are presented to the School Committee:

- Gr. K-3 Approve requests for METCO student and employee children enrollment.
- Gr. 4 Deny request for initial enrollment of one employee child or place on waiting list.
- Gr. 5 Approve requests for currently-enrolled employee children.
Deny request for initial enrollment of one employee child or place on waiting list (this student is currently enrolled as a Lincoln resident).
- Gr. 6-8 Approve requests for employee children enrollment.

¹Includes currently-enrolled employee children

²Kindergarten projections include completed registrations and verbal confirmations of enrollment.

() Currently-enrolled employee children