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## BIDDING REQUIREMENTS

All purchases of materials and equipment and all contracts for construction or maintenance in amounts exceeding the threshold set forth in M.G.L. 30B will be based upon a competitive procurement process authorized by M.G.L. 30B (hereafter referred to as "bid").

An effort will be made to procure multiple bids for all purchases in excess of the M.G.L. 30B threshold. When recommending acceptance of a bid, the Superintendent will inform the School Committee, whenever possible, of the competitive price of a reasonable substitute for the item specified.

The Committee reserves the right to reject any or all bids and to accept the bid that appears to be in the best interest of the school system. The Committee reserves the right to waive any informality in, or reject, any or all bids or any part of any bid. Any bid may be withdrawn prior to the scheduled time for the opening of the bids. Any bid received after the time and date specified will not be considered. All bids will remain firm for a period of at least 30 days after opening, or for a longer period if so specified in the bidding documents.

The bidder to whom an award is made may be required to enter into a written contract with the school system.

LEGAL REF.: M.G.L. [7:22A](#); [7:22B](#); [30B](#)

CROSS REF.: [DJA](#), Purchasing Authority

*Adopted at School Committee Meeting of September 28, 1981  
Reaffirmed at School Committee Meeting of January 21, 1985  
Revised at School Committee Meeting of \_\_\_\_\_*

BIDDING REQUIREMENTS

Bids

The purchase of all material, equipment, or services except for professional services, in excess of \$4,000 must be selected through competitive bid procedures. Bid announcements and specifications shall be approved by the Superintendent or his/her designee before they are issued. The Superintendent shall present all bids received to the School Committee for its review, together with his/her recommendation.

Legal Reference: Ch. 40, Sec. 4B  
Town By Laws, Article VI, Section 6

Adopted at School Committee Meeting of September 28, 1981

Reaffirmed at School Committee Meeting of January 21, 1985