



LINCOLN PUBLIC SCHOOLS  
Lincoln, Massachusetts

FILE: DJG

---

## VENDOR RELATIONS

Representatives of firms doing or hoping to do business with the school system will be acknowledged and interviews granted or not, depending on the circumstances. Personnel charged with the purchasing function will not be required to put their time at the indiscriminate use of sales personnel, who will limit their visits to staff members designated by school officials.

Adopted at School Committee Meeting of September 29, 1981  
Reaffirmed at School Committee Meeting of January 21, 1985  
Revised and Affirmed at School Committee Meeting of \_\_\_\_\_

RELATIONS WITH VENDOR

All employees of the School District are expected to maintain cordial relations with all vendors. The choice of vendor shall be made according to whichever vendor will provide the highest quality of goods or services at the most reasonable price. Great care must be exercised to use impartial judgment in the selection of vendors and to consider alternative vendors whenever possible.

No employee may accept any gift from any vendor.

Adopted at School Committee Meeting of September 28, 1981

Reaffirmed at School Committee Meeting of January 21, 1985