



# LINCOLN PUBLIC SCHOOLS

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To: School Committee  
Mickey Brandmeyer  
From: Buckner Creel

Subject: FY12 Budget status

The finances for the Lincoln Public Schools will end FY12 with a small budget surplus, with all obligations met. Details of the status of the FY12 budgets for both campuses follow.

**Lincoln Campus.** For the past several years, the School Committee has been able to accomplish some strategic purchasing at the end of the fiscal year. Predominantly, these procurements have pre-paid special education tuition, replacement educational technology equipment or bulk supplies like pallets of paper. Last year, the Committee was able to pre-pay special education tuition and collaborative fees.

This year's surplus is the result of last year's prepayment, personnel changes and savings resulting from a warmer-than-usual winter with reduced spending on heating, electricity and maintenance. Once again, some funds are available to make strategic purchases.

Funds in the amount of \$305,848 are available for prepayment of special education tuition, collaborative fees and strategic purchases. We propose the following:

Special Education out-of-district tuition	\$ 64,611
Special Education Transportation	\$110,252
Computer purchases	\$ 25,626
Pre-purchase improvement initiative items	
• Literacy readiness kits	\$ 4,860
• NXT Mindstorm LEGO kits	\$ 10,005
• Mats for OT/PT space	\$ 4,338
• Intell Server upgrade	\$ 7,128
• Replace existing firewall device	\$ 5,410
Hartwell Building univents replacement	\$ 18,200
Transportation RF to Legacy Fund expense transfer	\$ 2,581
Adjust Transportation RF expense allocation	\$ 20,000
Pre-purchase Everyday Math materials	\$ 12,837
Anticipated expenses for legal fees, substitutes, etc.	<u>\$ 20,000</u>
Total	\$ 305,848

The administration has identified \$12,634 of bulk paper, printer and copier supplies for pre-purchase with any funds which still may be left as the fiscal year closes.

Additionally, approximately \$11,000 remains in the FY12 classroom rehab warrant. The administration proposes to fund a project to remove vinyl asbestos tile flooring in several Brooks Building offices and a store room. These areas were not abated several years ago in the project which focused on removing asbestos materials from the classrooms and public spaces in Brooks Auditorium block. The School Building Committee recommends this project as this abatement effort would not be eligible for MSBA funding.

**Hanscom Campus.** The current enrollment on the Hanscom campus is very near to the break point between contract price bands, but the administration has positioned the

staffing and operations to support an enrollment above 550, in price band 3. Given the uncertainty about the exact student population for School Year 2012-2013, the administration recommends pre-purchasing certain items to provide additional budget capacity should the September 30 enrollment fall within the lower price band, Band 2. We propose the following:

Special Education out-of-district tuition	\$ 15,127
Special Education collaborative expenses	\$117,079
Special Education Transportation	\$ 84,783
Computer upgrades	\$ 25,626
Pre-purchase improvement initiative items	
• Literacy readiness kits	\$ 4,860
• NXT Mindstorm LEGO kits	\$ 11,991
• Intell Server upgrade	\$ 7,128
Pre-purchase Everyday Math materials	\$ 11,901
Anticipated expenses for legal fees, substitutes, etc.	<u>\$ 20,000</u>
Total	\$ 298,496

The administration has identified \$20,065 of bulk paper, printer and copier supplies for pre-purchase with any funds which still may be left as the fiscal year closes.