



Lincoln Public Schools

Ballfield Road Lincoln, Massachusetts 01773

TO: School Committee

FROM: Cathleen Higgins, Director of Food Services
Michael Haines, Facilities Manager

SUBJECT: Hanscom Building Project Temporary Kitchen

DATE: Wednesday, April 11, 2012

As you know, the Department of Defense is planning to demolish the existing Middle School at Hanscom and to replace it with a new school facility. Since the new school will be built on the existing footprint, it is necessary that we develop an alternative to the current practice of serving breakfast and lunch to Primary School and Middle School students in the Middle School Cafeteria.

The Middle School will be moved into a temporary school build with modular trailers and located across the Shawsheen River at the rear of the existing school. The temporary facility will not have a kitchen or cafeteria. This is due to constraints of both space and cost. It is the district's desire to focus all of the available construction resources into the new building and to include a temporary field kitchen in the project is simple too costly.

As a temporary solution we are proposing to build a re-therm kitchen in the Primary School gymnasium in the space currently occupied by the stage. While this is not ideal it is a good short-term solution and will support the food service program until we are able to move into our new kitchen and cafeteria when the new Middle School is complete.

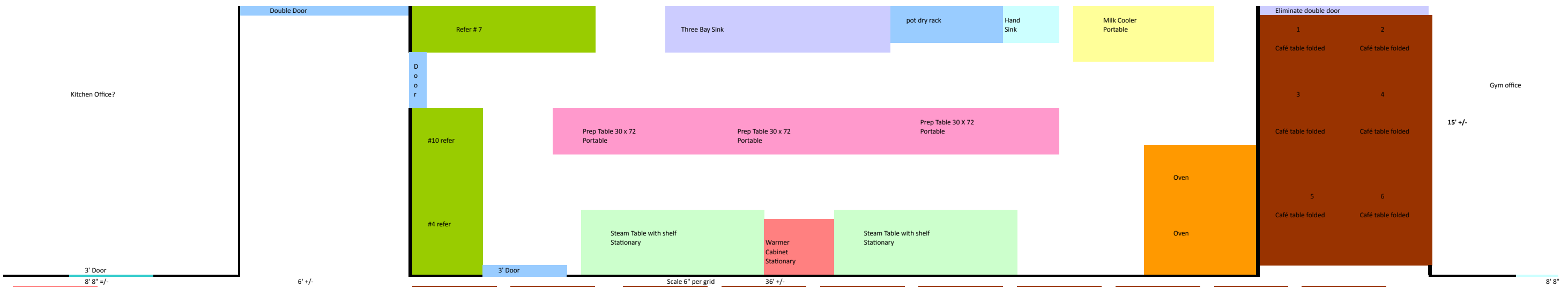
The re-therm kitchen will allow us to prepare and serve healthy lunches to students in kindergarten to grade 8 while the new school is constructed. This will also allow the building schedule to proceed faster and to focus construction resources into the permanent building.

We have developed a proposal for a temporary re-therm kitchen on the Hanscom campus, similar to the one in the Smith School. We plan to complete the required demolition of the stage and majority of the construction this summer. We need to be prepared to begin serving in the kitchen in March 2013 with the flexibility to advance the final construction to as early as February 2013.

We have met to discuss the logistics of construction and relocation of the existing cafeteria to the Hanscom Primary Gym space. Michael Haines has met with Hanscom Primary School Principal Beth Ludwig, Hanscom Middle School Principal Erich Ledebuhr and HPS Wellness teacher Stacey Clarkin to thoughtfully consider the impact on the students, teachers and staff as well as schedules and use of space.

Michael Haines and Cathleen Higgins have met to review equipment needs and what equipment can effectively be used in the temporary kitchen space to defray costs of new equipment. Michael Haines has been in contact with the Hanscom Air Force Base (HAFB) Fire Department and HAFB Engineering Department to determine permits needed construction requirements and costs all HAFB departments are on board with this proposal.

Cathleen Higgins has contacted the Lincoln Board of Health Assistant Public Health Director and the Base Department of Public health Inspectors, TSgt. Veronique Blier and Sgt. Elizabeth Dahlquist, to review the design plans with them.



Optional
7
Café table folded

8
Café table folded

9
Café table folded

10
Café table folded

11
Café table folded

12
Café table folded

Project description and cost
Use part of Primary School Gymnasium as a re-therm temporary kitchen while new HMS is being constructed.

Task	Cost	Who	Date
Demo existing HPS stage remove with roll off dumpster	1,000	In-House	7/2-7/3
Purchase used 3 bay sink	1,000	In - House	7/1-7/5
Install Plumbing (all water hook ups, drain pump system)	10,000	Contracted	7/16-7/24
Possible Hot water upgrade	1,000	Contracted	7/1-7/5
Install Electrical (all power and lighting)	10,000	Contracted	7/23-8/3
Ceiling installation (vinal suspended)	2,200	Contracted	7/30-8/1
Floor installation (VCT or Vinal sheet goods)	1,700	Contracted	8/6-8/8
Wall construction (Wall board with FRP overlay)	3,500	In- House	7/5-7/24
Doors (verticle for steam table access, 3' standard)	2,500	In - House	7/5-7/24
Relocation cost (February 2013?)	1,000	Contracted	12/2012 or 2/2013
Add wall in boiler room for tray storage	500	In - House	7/25, 7/26
Painting	500	In - House	8/1-8/2
Contingency (Counter top cutting, casters for prep tables etc.)	3,000	TBD	
Total Not to Exceed Price	37,900		