



DEPARTMENT OF THE AIR FORCE

HEADQUARTERS 66th AIR BASE GROUP (AFMG)
HANSCOM AIR FORCE BASE MASSACHUSETTS

19 AUG 2011

RECEIVED
AUG 24 2011

BY:.....

MEMORANDUM FOR LINCOLN SCHOOL COMMITTEE
LINCOLN PUBLIC SCHOOLS
BALLFIELD ROAD
LINCOLN, MA 01731

FROM: 66 ABG/CC
20 Schilling Circle
Hanscom AFB, MA 01731

SUBJECT: Hanscom AFB Representatives

1. I wanted to express my appreciation for your continued support to Hanscom children and their education. You have been unflinching in your support to the military children and our installation for which I am grateful. The USAF has made some substantial updates recently to support Military Child Education. These changes align well with the processes already in place between the Lincoln School Committee and Hanscom AFB that were established by your foresight in recognizing so many of the issues facing our children today. There are a few minor changes that I would like to propose to our existing liaison relationship in order to maintain consistency with these new AF processes and continue to meet Lincoln school committee objectives.

2. In July 2009 the US Air Force established a School Liaison Officer position and approved funding that will ensure every Air Force installation has a full time civilian school liaison officer position. Additionally, the Installation Commander serves as the military school liaison officer or can appoint another senior officer to fill that position.

3. The civilian school liaison officer serves as the primary advisor to senior leaders on military connected student education issues. Furthermore, this individual will serve as the central point of contact for school-related matters between commanders, military families, and local school systems. In accordance with Air Force guidance, the following personnel are appointed as the Military School Liaison Officer and Civilian School Liaison Officer:

Military School Liaison Officer

Colonel Stacy L. Yike

Hanscom AFB Installation Commander

Civilian School Liaison Officer

Ms. Lisa A. Pizarro

Hanscom AFB School Liaison Officer

4. I believe this approach is consistent with the goals and objectives of the current Lincoln School policy with the one exception that School liaison officers are government officials and cannot represent the Lincoln School Committee as outlined in the Lincoln School Committee Roles of the Hanscom Representative. I believe this approach of a full time civilian school liaison officer brings a multitude of additional advantages that are inherently difficult in a volunteer position that we had arranged previously.

6. School satisfaction is a major quality of life issue for families. The Air Force is committed to furthering the quality of education for all military children. The collaborative relationship with Lincoln Public Schools is imperative in fulfilling that commitment. You have my commitment that school liaisons officers and senior leadership will participate in local school committees as necessary.

7. I am appreciative that Lincoln Public Schools has fostered the school/base relationship since the School Committee approved the role of the Hanscom Representative in 1989. With the new guidance from the Department of the Air Force, emphasizing the role of the civilian school liaison officer and direct senior leadership, I respectfully request that you collaborate with the civilian school liaison officer to review the current policy and draft changes for school committee approval. Additionally, the personnel listed above supersede previously appointed Hanscom Representatives effective immediately.

8. Thank you again for your continued support to the education of Hanscom's children.



STACY L. YIKE
Colonel, USAF
Commander

cc:
Mickey Brandmeyer
Lisa Pizarro
Joe Connell
Deb Leister

SCHOOL BOARD ELECTION

The School Committee shall consist of five members elected by the voters of Lincoln for three-year terms beginning in April. Every third year, one member is elected; in other years, two members are elected.

Current Practice Codified 1981

Legal Reference: Ch. 41, Sec. 1

**HANSCOM AIR FORCE BASE REPRESENTATION ON THE
LINCOLN SCHOOL COMMITTEE**

The Lincoln School Committee, in addition to its regular members, will have not less than 2 or more than 3 non-voting delegates as representatives of the Hanscom community to the Lincoln School Committee. The delegates will participate in Committee assignments, sit at the table and discuss matters in all sessions. As a delegate's term expires, the School Committee will notify the Base Commander to appoint a successor representative for a term of office not to exceed 3 years. Such delegates, as representatives of the base community, may not be officers of any other school-related organization.

**LINCOLN METCO REPRESENTATION ON THE
LINCOLN SCHOOL COMMITTEE**

The Lincoln School Committee, in addition to its regular members and Hanscom Representatives, will have a non-voting delegate representative of the METCO community to the Lincoln School Committee. This delegate shall be nominated by the METCO Parents' Group and appointed by a vote of the School Committee. The delegate will participate in Committee assignments, sit at the table and discuss matters in all sessions. As a delegate's term expires, the School Committee will notify the METCO Parents Group to nominate a successor representative for a term of office of one year. Such delegates, as representatives of the METCO community, may not be officers of any other school related organizations.

Adopted at School Committee Meeting of September 8, 1980
Reaffirmed at School Committee Meeting of September 14, 1981
Reaffirmed at School Committee Meeting of December 17, 1984
Added Lincoln METCO Representation at School Committee
Meeting of October 29, 1990

ROLE OF THE HANSCOM REPRESENTATIVES

The role of the Hanscom Representatives is to represent the interests of the residents of Hanscom Air Force Base in the operation of the Lincoln Public Schools, especially the schools at the base. As non-voting members of the Lincoln School Committee, the Hanscom Representatives participate in all Committee functions, including those specifically related to the relationship between the Lincoln School Committee and the Hanscom schools:

1. To represent the interests of the Hanscom community in School Committee discussions.
2. To express their views on matters before the School Committee.
3. To facilitate communication between the Lincoln and Hanscom schools.
4. To facilitate communication between the parents of Hanscom and the Lincoln School Committee.
5. To attend school events as representatives of the Lincoln School Committee.
6. To insure the equitable allocation of resources between the campuses, as detailed in the Agreement between Hanscom Air Force Base and the Lincoln School Committee.
7. To keep the Base Commander informed on the proceedings of the Lincoln School Committee related to the operation of the Hanscom schools.
8. To communicate when necessary with the Superintendent of Schools regarding matters related to the operation of the schools.
9. To abide by the policies and procedures of the Lincoln School Committee in the performance of their duties as Hanscom Representatives.