



LINCOLN PUBLIC SCHOOLS

MICHAEL F. BRANDMEYER
SUPERINTENDENT

May 10, 2010

To: School Committee
From: Mickey Brandmeyer
Re: Appointment of School Building Committee for Lincoln Feasibility Study and potential MSBA project

In an April 1st memo I outlined the requirement for the School Committee to appoint a School Building Committee to facilitate the MSBA Feasibility Study on the Lincoln School campus and subsequent building projects, should the Town authorize construction.

Following the approval of the School Committee to begin this process I published a call for volunteers in the Lincoln Journal, via a DistrictNews email and through the PTA's MiniLink. Several community members have volunteered. Additionally, each of the Towns' governing Boards has appointed their liaison for School Committee consideration.

I am proposing that the School Committee appoint the following individuals to the School Building Committee.

Town Board Representatives

Gary Taylor, Board of Selectmen
Al Schmertzler, School Committee
Peter Braun, Finance Committee
John Snell, Green Technology Committee

Community Volunteers

David Bau, Google Software Engineer
Owen Beenhower, Architect and Project Manager, DRA, retired
Andrew Glass, Attorney and trained Architect
Laura Regrut, Architect and PTA President
Sheila Webber, Organizational Psychologist

School Personnel

Mickey Brandmeyer, Superintendent
Buckner Creel, Administrator for Business and Finance
Stephen McKenna, Principal, Lincoln School, grades K-4

If the School Committee appoints this committee, I will submit their names to the MSBA for approval as required by regulation and convene an organizational meeting during the week of May 17th, if possible and not later than the week of May 24th.

Recommended Motion:

That the School Committee appoint the individuals listed in this memo as the School Building Committee for the MSBA Feasibility Study and subsequent building projects, should the Town authorize any.



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SUPERINTENDENT

April 1, 2010

To: School Committee
From: Mickey Brandmeyer
Re: Recommendation to establish School Building Committee

The Lincoln Town Meeting voted unanimously to support the School Committee's request to fund a Feasibility Study in collaboration with the Massachusetts School Building Authority (MSBA). The initiative also passed at the annual election on March 29, 2010. The support from the community now provides the opportunity for the School Committee to take the steps necessary to develop a plan to address the facility and education needs at the Lincoln School on Ballfield Road.

While there are several actions that are required one of the first and most important steps is the formation of the School Building Committee. According to MSBA detailed in 963 CMR 2.00, section 2.10 (3), "...the eligible applicant (Lincoln School Committee) shall formulate a school building committee for the purpose of generally monitoring the Application process and to advise the Eligible Applicant during the construction of an approved project." Further, the regulations continue, "... make a reasonable effort to include one or more of the following individuals: the local chief executive officer (Selectmen), the administrator of the city or town, at least one member of the school committee, the superintendent, the local official responsible for building maintenance, the school principal, a member who has knowledge of the educational mission and function of the facility, the local budget officer or member of the finance committee, members of the community with architecture, engineering and/or construction experience."

MSBA Guidelines also require that the MSBA approve the composition and role of the school building committee using the following factors: (1) past performance of the school building committee and (2) the extent to which there is representation on the municipal government, school district personnel with management, educational and maintenance expertise and representation of the local community with design and construction experience.

Given the scope of this project and the importance of gaining broad community support I am recommending that the School Committee seek to convene a School Building Committee (SBC) that meets the guidelines of the MSBA and provided for broad-based community representation. To meet this goal I am proposing that the School Committee consider the following steps:

1. Sending written requests to the Town Administrator, Board of Selectmen and Finance Committee requesting designation of a member to serve on the SBC;
2. That the School Committee publish in the Lincoln Journal, on the district's website and other various means a request for community participants (between 4 and 6) who meet the criteria listed above including a representative from the Green Technology Committee; and
3. The school administration will be represented by the Superintendent, the Administrator for Business and Finance and one of the Principals

Recommended motion: That the School Committee authorizes the Superintendent to begin the process to convene a School Building Committee according to the plan presented here.



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SUPERINTENDENT

FOR IMMEDIATE RELEASE

April 12, 2010

School Committee seeking volunteers to serve on School Building Committee

The Lincoln School Committee is seeking interested volunteers to serve on the School Building Committee, which will facilitate and manage the recently approved School Feasibility Study for the main building on the Ballfield Road campus. This project will be undertaken in partnership with the Massachusetts School Building Authority.

The School Committee is interested in identifying approximately six community volunteers who have a particular interest or expertise in education, architecture, engineering, construction or finance. It is anticipated that the School Building Committee will convene in late May and the initial phase of work will conclude with the completion of the Feasibility Study, currently schedule to be presented to the community in October 2011. The School Building Committee will meet on a regular basis on a schedule to be determined based on members' availability.

If the School Building Committee is successful in developing a proposal to address facility and educational needs at the Lincoln School and the MSBA and Town authorize a construction project, the work of the School Building Committee will continue through final design and construction.

Interested members of the community are asked to send a letter of interest with qualifications to the Superintendent before May 5th so that the School Committee can consider appointments at the meeting on May 13th. Letters of interest may be sent to Michael Brandmeyer, Superintendent, Lincoln School, Ballfield Road, Lincoln, MA 01773 or via email to mbrandmeyer@lincnet.org

If you are interested in this opportunity and would like to discuss the responsibilities you may call the Superintendent's Office at 781-259-9409.

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