



Lincoln Public Schools

Stephanie Powers
Administrator for Student Services

To: School Committee
From: Stephanie Powers, Administrator for Student Services
Re: Update on Frontier Academy
Date: January 28, 2011

This memo reports on my recent visit (1/19/11) to the Frontier Academy, which is housed at the Carroll School on Baker Ridge Road. Charles Cherington and Ashley Pettus, Program Founders, secured approval this past summer from the Lincoln School Committee to operate a one-year pilot program within the Town of Lincoln. The purpose of my visit was to observe evidence of compliance with G.L. c 76, §1.

The Frontier Academy is operating at maximum enrollment (10 students), 3 teachers and a full time administrator. The program has the following components in place:

- **Physical Plant/Safety**

The classrooms spaces appear as appropriate for educating students.

- **Curriculum**

The students are being educated using curriculum materials in mathematics, science and technology, history and social science and English. The curriculum selected is individualized to the age and current performance of the students.

- **Educational Materials**

Textbooks and individual instructional materials, including computers and other technology, are available and in use by all students.

- **School Staff**

The instruction is provided by three teachers that have been evaluated by the Program Founders and determined to meet the teacher qualifications of Frontier Academy. The faculty has successfully met the CORI (criminal offender record information) requirements.

- **Administration**

The school has a clearly defined organization that facilitates its objectives.

- **Records**

The Frontier Academy maintains student records (e.g., attendance, health, discipline, progress reports) in a safe and secure office. The school is prepared efficiently to transfer transcripts of all students and former students to the Massachusetts Department of Elementary and Secondary Education and/or other schools should it cease operation, in accordance with G.L. c. 71, § 34G.

- **Student Services**

The Frontier Academy contracts with the Carroll School to provide adequate pupil personnel services for all students (e.g., health care procedures, guidance and counseling programs). A Student Conduct and Discipline Policy is clearly defined and made available to students and families.

- **Financial Support**

The Frontier Academy continues to maintain evidence of financial solvency and resources to sustain the educational program. The school has documentation of its legal status.

- **Student Learning Time**

The Frontier Academy, by following the academic calendar of the Carroll School, provides adequate student learning time (length of school year and school day). Teachers monitor the hours of instruction in each subject for each student.

- **Student Performance Assessment**

The school periodically evaluates students' skills, competencies, and knowledge and documents their progress.