



LINCOLN PUBLIC SCHOOLS
DISTRICT GOALS 2009-2010
WORK PLAN

Goal Category	Facilities, Operations, Health and Safety		
Aspirational Goal	The district strives to provide students with programs, resources, and facilities that support and enhance high-quality public education programs.		
Operational Goal	The district will maintain clean, accessible and safe facilities, plan appropriately for future building needs, complete operational audits, implement recommendations for improvement of "operational systems" which support teaching and learning and prepare proposals for necessary funding.		
Facilities			
Goals	Benchmark Events	Timeline	Resources and Key Personnel
Develop response to the Massachusetts School Building Authority's (MSBA) determination on the Lincoln School's Statement of Interest (SOI)	• Assess results of actions taken by MSBA on FY09 SOI submittals statewide	September, 2009	M. Brandmeyer, B. Creel
	• Recommend course of action for SC vote	October, 2009	M. Brandmeyer, B. Creel
Continue efforts to work with the DOD/DDESS to improve Hanscom school facilities.	• Consult with DDESS Facilities to determine next steps for facilities improvement projects and assess probabilities	November, 2009	M. Brandmeyer, B. Creel
	• Prepare alternative approaches and strategies for improving facilities	December, 2009 – January 2010	M. Brandmeyer, B. Creel, R. Davis, E. Ledebuhr
	• Status report on plan/progress	February, 2010	M. Brandmeyer, B. Creel
Develop capital project proposal for consideration by School Committee and Capital Planning Committee (CPC) for FY11 and beyond	• Recommend capital projects for SC review	September, 2009	B. Creel, M. Haines
	• Present CPC proposal for SC vote	October, 2009	M. Brandmeyer, B. Creel
	• Respond to CPC determination by preparing plans for execution	March, 2010	B. Creel, M. Haines
	• Recommend Hanscom capital projects for SC review and approval	January, 2010	B. Creel
Manage facilities assets in accordance with School Committee guidance	• Negotiate one-year extension to Hartwell lease	September, 2009	R. Orgel, B. Creel
	• Participate in the Hartwell Space Working Group	October-November, 2009	J. Glass, B. Creel
	• Manage process for continued lease or RFP to re-compete lease of Hartwell space	January-March, 2010	B. Creel

Budget and Operations

Goals	Benchmark Events	Timeline	Resources and Key Personnel
Develop FY11 Budget that aligns with and supports district priorities	• Prepare Preliminary Budget for School Committee review	October, 2009	Administrative Council
	• Present Base Budget for School Committee vote	December, 2009	M. Brandmeyer, B. Creel
	• Present Preferred Budget for School Committee vote – pending Finance Committee Guidelines	January, 2010	M. Brandmeyer, B. Creel
Implement Action Plan for Food Service Program	• Implement Nutrakids Point of Sale system	September – October, 2009	B. Creel, C. Higgins, Cafeteria staff
	• Implement Food Service Review recommendations	September – May, 2010	B. Creel, C. Higgins, Principals, Cafeteria staff
	• Report on Food Service program changes	March, 2010	B. Creel, C. Higgins
Negotiate successor agreements with Custodian’s union	• Negotiate agreement with union leadership	July-October, 2009	T. Sanders, B. Creel
	• Present agreement for ratification by School Committee	October, 2009	T. Sanders, B. Creel
Monitor ARRA, stimulus and competitive grants for opportunities to enhance district programs.	• Develop strategy to use ARRA stimulus money allocated by DESE	October-November, 2009	M. Brandmeyer, M. Sterling, B. Creel, S. Powers
	• Explore opportunities for additional funding through competitive grants	October, 2009 – May 2010	M. Brandmeyer, M. Sterling, B. Creel, S. Powers
Conduct bid process to select Hanscom snow removal contractor	• Prepare documents and solicit bids	August – September, 2009	B. Creel
	• Request School Committee approval to award contract	October, 2009	B. Creel

Health and Safety

Goals	Benchmark Events	Timeline	Resources and Key Personnel
The district's Health Advisory Council will provide direction and recommendations regarding implementation of the Wellness Policy	<ul style="list-style-type: none"> Report on the implementation of the Wellness Policy 	November, 2009	S. Powers, Health Advisory Committee
Respond to the requirement of the Department of Public Health for Pandemic Flu Planning	<ul style="list-style-type: none"> Plan for flu outbreaks through a District task force 	July, 2009 – May, 2010	M. Brandmeyer, B. Creel, M. Richichi, E. Dirrane
	<ul style="list-style-type: none"> Provide periodic updates to School Committee 	September, 2009 – May, 2010	M. Brandmeyer
Mid-year Status Report			
End of year Status Report			