



LINCOLN PUBLIC SCHOOLS

MICHAEL F. BRANDMEYER
SUPERINTENDENT

April 1, 2010

To: School Committee
From: Mickey Brandmeyer
Re: Recommendation to establish School Building Committee

The Lincoln Town Meeting voted unanimously to support the School Committee's request to fund a Feasibility Study in collaboration with the Massachusetts School Building Authority (MSBA). The initiative also passed at the annual election on March 29, 2010. The support from the community now provides the opportunity for the School Committee to take the steps necessary to develop a plan to address the facility and education needs at the Lincoln School on Ballfield Road.

While there are several actions that are required one of the first and most important steps is the formation of the School Building Committee. According to MSBA detailed in 963 CMR 2.00, section 2.10 (3), "...the eligible applicant (Lincoln School Committee) shall formulate a school building committee for the purpose of generally monitoring the Application process and to advise the Eligible Applicant during the construction of an approved project." Further, the regulations continue, "... make a reasonable effort to include one or more of the following individuals: the local chief executive officer (Selectmen), the administrator of the city or town, at least one member of the school committee, the superintendent, the local official responsible for building maintenance, the school principal, a member who has knowledge of the educational mission and function of the facility, the local budget officer or member of the finance committee, members of the community with architecture, engineering and/or construction experience."

MSBA Guidelines also require that the MSBA approve the composition and role of the school building committee using the following factors: (1) past performance of the school building committee and (2) the extent to which there is representation on the municipal government, school district personnel with management, educational and maintenance expertise and representation of the local community with design and construction experience.

Given the scope of this project and the importance of gaining broad community support I am recommending that the School Committee seek to convene a School Building Committee (SBC) that meets the guidelines of the MSBA and provided for broad-based community representation. To meet this goal I am proposing that the School Committee consider the following steps:

1. Sending written requests to the Town Administrator, Board of Selectmen and Finance Committee requesting designation of a member to serve on the SBC;
2. That the School Committee publish in the Lincoln Journal, on the district's website and other various means a request for community participants (between 4 and 6) who meet the criteria listed above including a representative from the Green Technology Committee; and
3. The school administration will be represented by the Superintendent, the Administrator for Business and Finance and one of the Principals

Recommended motion: That the School Committee authorizes the Superintendent to begin the process to convene a School Building Committee according to the plan presented here.