

# Document Edits

## December 2 Page Updates

- Page 20: Lincoln Budget Summary
- Page 21: Hanscom Budget Summary
- Page 23: Tuition Table
- Page 23: Transportation Section
- Page 27: Improvement Initiatives
- Page 33: FY23 Budget \* Lincoln
- Page 34: FY23 Budget \* Hanscom

## January 13 version

- Updated Table: Personnel for corrections Supplies, Equipment & Services for Tuition;
- Updated Table: Personnel for corrections Supplies, Equipment & Services for Tuition;
- Updated table to reflect update of students presented at Dec 16 presentation;
- Transportation Table added to reflect update of students presented at Dec 16 presentation. Case Assessment used confirmed January 5;
- Updated Table: Hanscom total corrected and removed \$35,000 in each school column;
- Updated table to reflect the changes in personnel, Tuition, and added the MEDICAID supplement to be voted at ATM;
- Updated table to reflect the changes in Personnel and Tuition.

**Summary**

**Lincoln Appropriation**

This preliminary budget proposal request for the Lincoln appropriation totals \$12,670,221, meeting the initial Finance Committee budget guidance for a 2.5% increase plus \$14,300 Medicaid Reimbursement.

16-Dec-21

Expense Category	_FY19 ACTUAL	_FY20 Actual	_FY21 Actual	-_FY22 Revised	_FY23 Preliminary
Administrator Salaries	\$ 881,059	\$ 926,646	\$ 901,774	\$ 940,220	\$ 934,373
• Professional Regular salaries	\$ 6,108,851	\$ 6,220,582	\$ 6,561,817	\$ 6,555,417	\$ 6,946,426
• Stipends (leadership & mentoring)	\$ 297,155	\$ 257,441	\$ 223,995	\$ 253,952	\$ 212,708
• Substitutes (daily & long-term)	\$ 158,160	\$ 86,160	\$ 83,136	\$ 175,000	\$ 180,000
• Misc. Salaries (see note 1)	\$ 89,468	\$ 108,349	\$ 70,019	\$ 108,518	\$ 112,229
• Special Education Tutors	\$ 83,245	\$ 70,651	\$ 114,536	\$ 131,713	\$ 170,059
• Instructional Assistants	\$ 224,929	\$ 221,205	\$ 197,720	\$ 322,144	\$ 236,880
• Other paraprofessionals	\$ 77,402	\$ 78,842	\$ 71,472	\$ 137,429	\$ 118,526
• Secretaries	\$ 413,701	\$ 431,307	\$ 413,544	\$ 420,527	\$ 423,372
• Facilities, Maintenance & Custodial Staff	\$ 563,640	\$ 516,178	\$ 540,702	\$ 572,947	\$ 639,736
• Overtime	\$ 11,678	\$ 17,177	\$ 21,695	\$ 26,200	\$ 26,200
Professional & Staff Development	\$ 39,672	\$ 30,527	\$ 19,823	\$ 51,476	\$ 52,601
In-District Transportation	\$ 449,111	\$ 461,674	\$ 449,940	\$ 494,160	\$ 503,060
Out of District Special Education Transportation	\$ 127,120	\$ 102,035	\$ 95,469	\$ 117,751	\$ 123,639
Special Education Tuition (OOD & collaboratives)	\$ 499,091	\$ 434,382	\$ 289,643	\$ 519,196	\$ 306,821
• Textbooks	\$ 24,170	\$ 57,641	\$ 8,555	\$ 31,547	\$ 56,547
• Other Published Materials	\$ 95,058	\$ 97,621	\$ 85,413	\$ 88,513	\$ 94,476
• Durable Goods and Equipment	\$ 64,296	\$ 27,439	\$ 18,082	\$ 51,625	\$ 51,625
• Consumable Supplies	\$ 108,389	\$ 76,598	\$ 38,514	\$ 92,875	\$ 95,809
• Contracted Services	\$ 238,950	\$ 228,045	\$ 225,138	\$ 286,893	\$ 267,123
• Utilities -- heat	\$ 161,883	\$ 122,000	\$ 81,500	\$ 26,000	\$ 27,300
• Utilities -- electricity	\$ 205,425	\$ 218,046	\$ 285,013	\$ 430,000	\$ 451,500
• Utilities -- water, sewer, telephones	\$ 63,345	\$ 64,822	\$ 51,594	\$ 65,663	\$ 68,946
• Maintenance Services & Supplies	\$ 140,281	\$ 91,924	\$ 157,651	\$ 117,830	\$ 117,830
• Custodial Services & Supplies	\$ 31,954	\$ 65,699	\$ 31,800	\$ 56,300	\$ 46,300
Other expenses (see note 2)	\$ 32,955	\$ 97,428	\$ 27,814	\$ 32,879	\$ 32,879
• Building and Capital Projects	\$ 5,220	\$ 328,385	\$ 572,127	\$ 134,000	\$ 250,077
IT Replacement Cycle	\$ 114,925	\$ 167,964	\$ 177,400	\$ 120,764	\$ 123,179
<b>Grand Total</b>	<b>\$11,311,133</b>	<b>\$11,606,768</b>	<b>\$11,815,885</b>	<b>\$12,361,539</b>	<b>\$12,670,221</b>

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### Hanscom Allocation

The preliminary budget proposal for the Hanscom allocation is \$17,138,568. The primary drivers to this budget increase are:

- Significant increase in the effective cost of special education out-of-district placements and accompanying transportation.
- Employee and retiree benefits
- Estimated utility and maintenance costs for operating the new Hanscom school buildings under COVID conditions.

This Preliminary Budget request does not project a need for additional resources for operations from the Hanscom Reserve Fund, and provides for the \$200,000 to be contributed to the Town's Group Insurance Liability Fund to help meet the Hanscom benefits liabilities under GASB 45. The administration will review the end-of-year budget status in June 2022 with the School Committee to determine if the GASB 45 contribution is feasible.

### FY23 Budget • Hanscom

| 13-Jan-22                                        |                     |                     |                     |                     |                       |  |
|--------------------------------------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|--|
| Expense Category                                 | _FY19<br>Actual     | _FY20<br>Actual     | _FY21<br>Actual     | _FY22<br>Revised    | -.FY23<br>Preliminary |  |
| Administrator Salaries                           | \$ 924,197          | \$ 940,611          | \$ 971,780          | \$ 1,013,184        | \$ 1,023,192          |  |
| • Professional Regular salaries                  | \$ 6,195,339        | \$ 6,373,963        | \$ 6,672,602        | \$ 6,924,516        | \$ 7,382,689          |  |
| • Stipends (leadership & mentoring)              | \$ 244,735          | \$ 232,126          | \$ 239,708          | \$ 253,624          | \$ 252,260            |  |
| • Substitutes (daily & long-term)                | \$ 82,243           | \$ 82,764           | \$ 108,085          | \$ 175,000          | \$ 185,000            |  |
| • Misc. Salaries (see note 1)                    | \$ 77,158           | \$ 417,797          | \$ 78,040           | \$ 143,771          | \$ 355,979            |  |
| • Special Education Tutors                       | \$ 447,078          | \$ 468,229          | \$ 367,692          | \$ 450,893          | \$ 562,924            |  |
| • Instructional Assistants                       | \$ 344,095          | \$ 331,117          | \$ 264,380          | \$ 344,826          | \$ 342,301            |  |
| • Other paraprofessionals                        | \$ 85,819           | \$ 90,142           | \$ 94,901           | \$ 113,443          | \$ 93,135             |  |
| • Secretaries                                    | \$ 399,187          | \$ 390,385          | \$ 406,766          | \$ 415,481          | \$ 427,278            |  |
| • Facilities, Maintenance & Custodial Staff      | \$ 523,066          | \$ 577,589          | \$ 616,033          | \$ 638,640          | \$ 718,858            |  |
| • Overtime                                       | \$ 19,828           | \$ 14,117           | \$ 17,811           | \$ 17,800           | \$ 17,800             |  |
| Professional & Staff Development                 | \$ 32,604           | \$ 31,473           | \$ 34,265           | \$ 58,216           | \$ 68,991             |  |
| Benefits                                         | \$ 1,609,843        | \$ 1,624,465        | \$ 1,651,991        | \$ 1,608,000        | \$ 1,763,705          |  |
| In-District Transportation                       | \$ 8,762            | \$ 7,183            | \$ 8,300            | \$ 8,300            | \$ 8,715              |  |
| Out of District Special Education Transportation | \$ 342,869          | \$ 881,023          | \$ 5,220            | \$ 450,584          | \$ 473,113            |  |
| Special Education Tuition (OOD & collaboratives) | \$ 1,766,495        | \$ 1,757,891        | \$ 2,134,475        | \$ 2,561,200        | \$ 1,648,827          |  |
| • Textbooks                                      | \$ 21,901           | \$ 58,360           | \$ 11,866           | \$ 24,035           | \$ 34,935             |  |
| • Other Published Materials                      | \$ 105,063          | \$ 101,438          | \$ 82,530           | \$ 98,462           | \$ 108,239            |  |
| • Durable Goods and Equipment                    | \$ 105,493          | \$ 49,550           | \$ 50,051           | \$ 66,800           | \$ 266,800            |  |
| • Consumable Supplies                            | \$ 114,525          | \$ 91,354           | \$ 80,049           | \$ 109,480          | \$ 116,474            |  |
| • Contracted Services                            | \$ 221,284          | \$ 207,137          | \$ 252,802          | \$ 417,651          | \$ 437,402            |  |
| • Utilities -- heat                              | \$ 26,021           | \$ 55,000           | \$ 50,799           | \$ 62,000           | \$ 65,100             |  |
| • Utilities -- electricity                       | \$ 184,617          | \$ 200,000          | \$ 154,654          | \$ 200,000          | \$ 210,000            |  |
| • Utilities -- water, sewer, telephones          | \$ 48,229           | \$ 43,073           | \$ 40,312           | \$ 45,769           | \$ 54,057             |  |
| • Maintenance Services & Supplies                | \$ 133,370          | \$ 127,102          | \$ 155,464          | \$ 177,850          | \$ 177,850            |  |
| • Custodial Services & Supplies                  | \$ 29,110           | \$ 56,619           | \$ 43,214           | \$ 56,300           | \$ 46,300             |  |
| Other expenses (see note 2)                      | \$ 20,427           | \$ 16,821           | \$ 40,702           | \$ 27,463           | \$ 27,463             |  |
| • Building and Capital Projects                  | \$ 1,581,182        | \$ 88,504           | \$ 58,313           | \$ 10,000           | \$ 146,853            |  |
| IT Replacement Cycle                             | \$ 79,658           | \$ 181,033          | \$ 113,727          | \$ 114,048          | \$ 122,329            |  |
| <b>Grand Total</b>                               | <b>\$15,774,198</b> | <b>\$15,496,866</b> | <b>\$14,806,532</b> | <b>\$16,587,336</b> | <b>\$17,138,568</b>   |  |