

2023 Clean School Bus (CSB) Rebates Program Electric Utility Partnership Template

*Planning early for long-term electric charging infrastructure needs is important for project success. This worksheet is provided for the convenience of applicants, to assist in discussing the proposed project with the appropriate utility, including key components such as anticipated costs and timelines. **When using this worksheet, applicants should keep fleet electrification expansion plans in mind, as futureproofing for upcoming needs can ultimately decrease overall utility upgrade costs.** Regardless of whether applicants use this worksheet, applicants should coordinate with their electric utility to determine anticipated costs and timelines.*

The Electric School Bus Charging Station Planning Form on the [Clean School Bus Technical Assistance webpage](#) can be used as a resource to gather charging-related data and information to prepare for meeting with their electric utility. Additionally, applicants can request a 1:1 meeting with the Joint Office of Energy and Transportation (JOET) by emailing cleanschoolbusTA@nrel.gov to receive additional technical support as needed. JOET can provide free, hands-on assistance tailored to each fleet, at any stage of its switchover to electric.

1. Fleet Information

	Requested in Application <i>[Please provide the number of buses and chargers requested in your application.]</i>	Current Electric Fleet at time of Application Submission <i>[Please provide the number of buses and chargers already in your electric fleet.]</i>
Electric Buses:	6	0
DC Fast Chargers:	6	0
Level 2 AC Chargers:	0	0
Expected location (street, city, state) of charger installations:	161 Lincoln Rd, Lincoln, MA 01773	

2. Utility Information

Applicants should consider filling out information for each individual utility they are communicating with about their potential electric infrastructure project. EPA recommends that applicants communicating with more than one utility identify whether the project scope occurring with a specific utility would constitute all or only part of the potential electric infrastructure project.

a. Utility Company #1

Name of the Utility Company:	Eversource
Utility Contact Name¹:	Sean Tully

¹ Please email the National Renewable Energy Laboratory (NREL) helpline (cleanschoolbusTA@nrel.gov) for information on a utility point of contact (POC) to facilitate communication throughout the project.

Utility Contact Phone:	(781) 441-3964	Utility Contact Email:	sean.tully@eversource.com
Please work with your utility to provide a rough estimate of the total engineering and construction cost for utility owned infrastructure (in front of the meter) for the project based on the number of buses and chargers listed in the applicant's <u>2023 CSB rebate application</u>:			\$ 0-100,000
In the box below, please briefly describe the scope of any needed utility upgrades for the project. Please consider whether engineering, construction, and/or permitting is needed, whether an interconnection study is necessary, and the extent of services needed for completion. This should include whether upgrades are necessary for the following pieces of equipment: <ul style="list-style-type: none"> • Power transformer • Terminator Pole • Service lateral/conductor • Metering • Primary line extension • Any additional equipment 			
<p>Eversource will work with the customer to evaluate power capacity at the customer's site, determine if utility upgrades are needed and assess charging infrastructure requirements to support the fleet to determine project eligibility.</p> <p>The cost provided is an estimate and is subject to change. Final cost estimate and required upgrades will be determined upon completion of Eversource's engineering review and/or interconnection study. It is possible upgrades will be installed at no cost to the customer.</p> <p>Upgrades may include new terminal pole(s), overhead and/or underground primary cable and conduit, new transformer, secondary between transformer and customer switchgear, and metering.</p>			
Based on the information provided above, please provide an estimate of time required to complete the necessary utility-owned infrastructure (in front of the meter) upgrades:			
<small>Utility-owned infrastructure upgrades may take 6-18 months depending on results of engineering review and/or interconnection study.</small>			

3. Utility Coordination Affirmation

By signing this Affirmation, I certify that I am an Authorized Representative for the School District, Applicant, or Utility identified below.


School District Affirmation

I have discussed the project plan for the fleet and charging infrastructure outlined above with the Utility Company, and if applicable, with the Third-Party Applicant, and others as appropriate.

<u>Lincoln Public Schools</u>		
<u>School District Name</u>	<u>Authorized Representative (Signature)</u>	<u>Date</u>
<u>Authorized Representative Title</u>	<u>Phone Number</u>	<u>Email</u>

Applicant Affirmation *[Only needed if applicant is different than the school district.]*

I have discussed the project plan for the fleet and charging infrastructure outlined above with the Utility Company, and if applicable with the School District, and others as appropriate.

<u>Highland Electric Fleets, Inc.</u>		<u>5 Oct. 2023</u>
<u>Applicant Organization Name</u>	<u>Authorized Representative (Signature)</u>	<u>Date</u>
<u>CEO, President of Highland Electric Fleets</u>	<u>978-288-1105</u>	<u>notices@highlandfleets.com</u>
<u>Authorized Representative Title</u>	<u>Phone Number</u>	<u>Email</u>

a. Utility Company #1 Affirmation

Utility Affirmation

I have discussed the project plan for the fleet and charging infrastructure outlined above with the School District, and if applicable, the Third-Party Applicant, and others as appropriate.

Eversource

Utility Name

Sean P Tully

Authorized Representative (Signature)

08/13/2025

Date

Manager, Electric Mobility

(781) 441-3964

sean.tully@eversource.com

Authorized Representative Title

Phone Number

Email