



TOWN OF LINCOLN
MIDDLESEX COUNTY MASSACHUSETTS

Colleen E. Wilkins
Finance Director/Town Accountant

TOWN OFFICES
16 Lincoln Road, P.O. Box 6353
Lincoln, MA 01773-6353
Phone: 781-259-2608
Fax: 781-259-1677
wilkinsc@lincolntown.org

TO: Town Accountant/Finance Director

FROM: School Committee

DATE: June 30, 2023

 **I/We hereby grant permission to close out the following account
as of June 30, 2023:**

ORGANIZATION: 11333016 SCHOOL FEASIBILITY STUDY FY16

AMOUNT: \$20511.05

 X Please do not close out this account

Reason: Until the Lincoln School Project is completed,
please kee open for contingency.

Signatures of Department Head/Board/Commissioners/Trustees

_____	_____
_____	_____
_____	_____
_____	_____

Submitted Prior to SCHOOL COMMITTEE VOTE by Mary Ellen Normen, Administrator for Business and Finance

MEN 8/14/23



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TO: Town Accountant/Finance Director

FROM: School Committee

DATE: June 30, 2023

 **I/We hereby grant permission to close out the following account
as of June 30, 2023:**

ORGANIZATION: 28151015 FY15 CPA WTLAND TRL OBSRV PLAT

AMOUNT: \$22812.15

 X **Please do not close out this account**

Reason: Work required to access observation platform needs

to be completed now that the LPS Building project work in that
area is finished.

Signatures of Department Head/Board/Commissioners/Trustees

_____	_____
_____	_____
_____	_____
_____	_____

Submitted Prior to SCHOOL COMMITTEE VOTE by Mary Ellen Normen, Administrator for Business and Finance

MEN
6/14/23



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FROM: School Committee

DATE: June 30, 2023

 **I/We hereby grant permission to close out the following account
as of June 30, 2023:**

ORGANIZATION: 11311423 FY23 CLASSROOM MAINT

AMOUNT: \$25000

 X **Please do not close out this account**

Reason: Keep open for additional equipement needed for new LPS
and for replacement at Hanscom.

Signatures of Department Head/Board/Commissioners/Trustees

_____	_____
_____	_____
_____	_____
_____	_____

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TO: Town Accountant/Finance Director

FROM: School Committee

DATE: June 30, 2023

I/We hereby grant permission to close out the following account
as of June 30, 2023:

ORGANIZATION: 11331022 FY22 ANNUAL CLASSROOM MAINT

AMOUNT : \$30425.32

☒ **Please do not close out this account**

Reason: Keep open for additional equipement needed for new LPS
and for replacement at Hanscom.

Signatures of Department Head/Board/Commissioners/Trustees

_____	_____
_____	_____
_____	_____
_____	_____

Submitted Prior to SCHOOL COMMITTEE VOTE by Mary Ellen Normen, Administrator for Business and Finance

Mary Ellen Normen
6/14/23



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TO: Town Accountant/Finance Director

FROM: School Committee

DATE: June 30, 2023

☒ **I/We hereby grant permission to close out the following account
as of June 30, 2023:**

ORGANIZATION: 11330920 FY20 SCHL HARTWELL ROOF

AMOUNT: \$77277.81

☐ **Please do not close out this account**

Reason: _____

Signatures of Department Head/Board/Commissioners/Trustees

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MEN
8/14/23