



Lincoln

Public Schools

Office of the Superintendent

FY 2023 Preliminary Budget

Public Hearing January 13, 2022

Rebecca McFall, Superintendent

Mary Ellen Normen, Administrator for Business and Finance

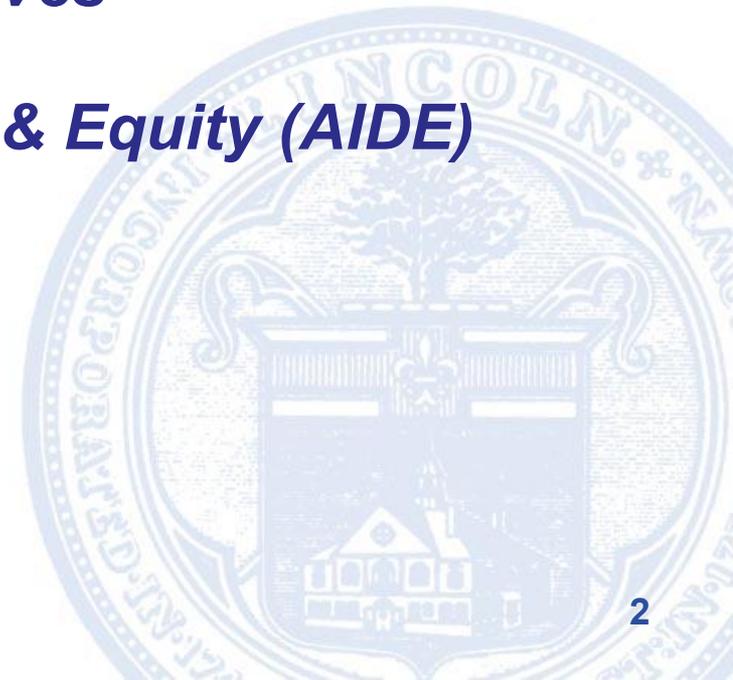
Overview & Structure of the Preliminary Budget

Vision

Core Values

Strategic Objectives

*Antiracism Inclusion Diversity & Equity (AIDE)
Stance*



Overview & Structure of the Preliminary Budget

Vision of the Lincoln Public Schools

The Lincoln Public Schools seek to unite our communities in challenging and equipping our students to acquire essential skills and knowledge, think creatively and independently, exhibit academic excellence, appreciate and respect diversity, display creativity, value reflection, and demonstrate social and emotional competencies.

Core Values

- *Excellence and Innovation in Teaching and Learning*
- *Respect for Every Individual*
- *Collaboration and Community*



Overview & Structure of the Preliminary Budget

Strategic Objectives of the Lincoln Public Schools

- ***Educator Growth and Innovation:*** *Educators demonstrate continual growth, professional collaboration, innovation, and risk-taking built on a shared vision of effective teaching and practices, and equity for all students*
- ***Curriculum:*** *Curriculum is engaging, provides high cognitive demand, and supports the creative, social and emotional development, and academic growth of all students*
- ***Instruction:*** *Instruction is student centered and focused on the engagement, achievement, and social and emotional development of all learners*
- ***Equity and Culture:*** *Educators and students work together to build a school culture that values, respects and responds to students' identities, and develops the social and emotional well-being of all students*

Overview & Structure of the Preliminary Budget

LPS District AIDE Stance

Our district is working towards achieving the following outcomes:

- Ensuring a positive, inclusive educational experience for all students on both campuses*
- Assisting faculty and staff to be culturally competent and aware of their own privileges and biases*
- Assisting teachers in their classrooms to develop and maintain a safe and welcoming atmosphere and to use culturally relevant materials and culturally responsive teaching methods for all students*
- Co-creating and defining a school and learning culture where faculty and staff embrace and are accountable for creating a fully equitable, inclusive, and antiracist school environment where all can achieve*
- Partnering with and supporting families to help their children achieve success in an inclusive, integrated, antiracist district*

Overview & Structure of the Preliminary Budget

Budget Guidelines for FY23

- Maintain class sizes
- Ensure that improvement initiatives, if presented, are aligned with the District's strategic objectives and priorities.
- Maintain sufficient resources to sustain curriculum development initiatives.
- Provide high quality professional development and mentoring for new teachers and administrators.
- Carefully consider our role as stewards of Town and federal facilities, plan for sensible restorative and preventative maintenance, and consider historical spending patterns and current facilities assessments to develop maintenance budgets.
- Comply with the criteria set forth in the contract to operate Hanscom schools and maintain comparability to the Lincoln program.

Overview & Structure of the Preliminary Budget

Internal Budget Review Outcomes

- SBM budgets: Per-pupil allowance unchanged
- Central Office budgets reviewed and adjusted
- Special Education Out-of-District Projected for anticipated Placements only
- Reviewed Revolving Fund balances, Revenue projections, and short and long term use of funds
- Hanscom/Lincoln Campus split funding proportion used: 50/50
- Most Expense lines are level funded with the exception of Utilities, Tuition, Transportation, and other contractual changes.

Overview & Structure of the Preliminary Budget

- Revenue Assumptions
- Budget Plan
 - Proposed Total Operating Expenditures
 - Personnel Budget
 - ✓ Improvement Initiatives
 - Expense Budget
 - ✓ Out of District Tuition
 - ✓ Transportation
 - ✓ Utilities



Revenue Assumptions

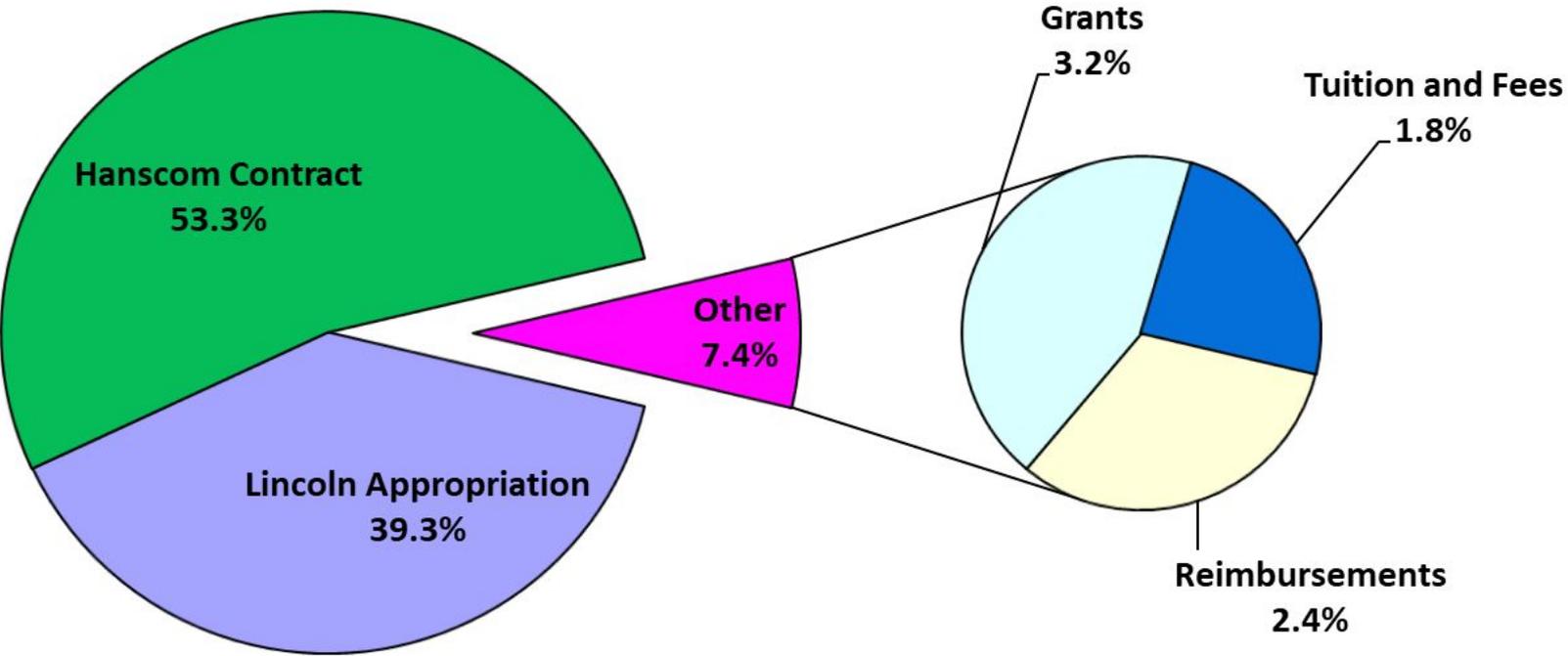


Revenue Assumptions

- *Lincoln Finance Committee guideline of +2.5% over prior year Town Meeting Appropriation*
\$12,655,921
- *Hanscom revenue based on FY23 price set by latest DoDEA contract.*
\$17,138,568
- *Reimbursement Programs (Circuit Breaker, Medicaid, E-rate)*
\$772,891
- *Grant revenues projected at level funding*
\$1,038,012
- *User fees remain the same in FY23 as in FY21*
\$577,580

Total Operating Budget Revenue

FY23 Total Operating Budget -- Revenues



Total Estimated Revenue

\$32,182,972

Total Operating Budget Revenue

Sources of Revenues	Amount	% of Total	Change FY22 - > FY23
Lincoln Town Appropriations	\$12,655,921	39.32%	\$294,382
Hanscom Contract	\$17,138,568	53.25%	\$551,232
Other Revenue:			
Reimbursement Programs	\$772,891	2.40%	\$340,715
Grants	\$1,038,012	3.23%	\$67,003
Tuition and Fees	\$577,580	1.79%	\$95,480
Total	\$32,182,972	100%	\$1,348,812

Budget Plan



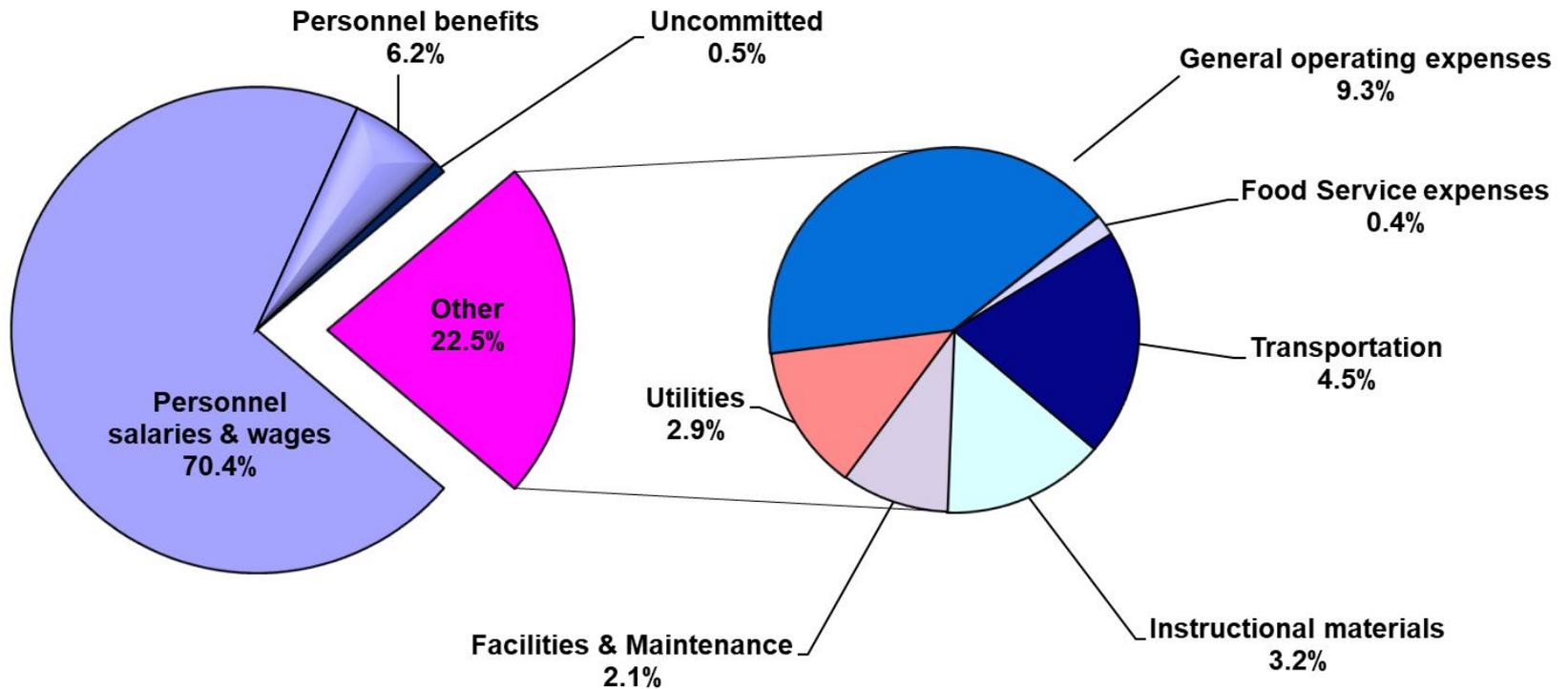
FY 23 Budget Request: Lincoln Schools

Base Budget	\$12,504,704
Improvement Initiatives	\$151,217
Total Proposal	\$ 12,655,921
FY23 FinCom Guidance (+2.5%)	\$ 12,655,921
Budget gap	\$0

FY 23 Budget Request: Hanscom Schools

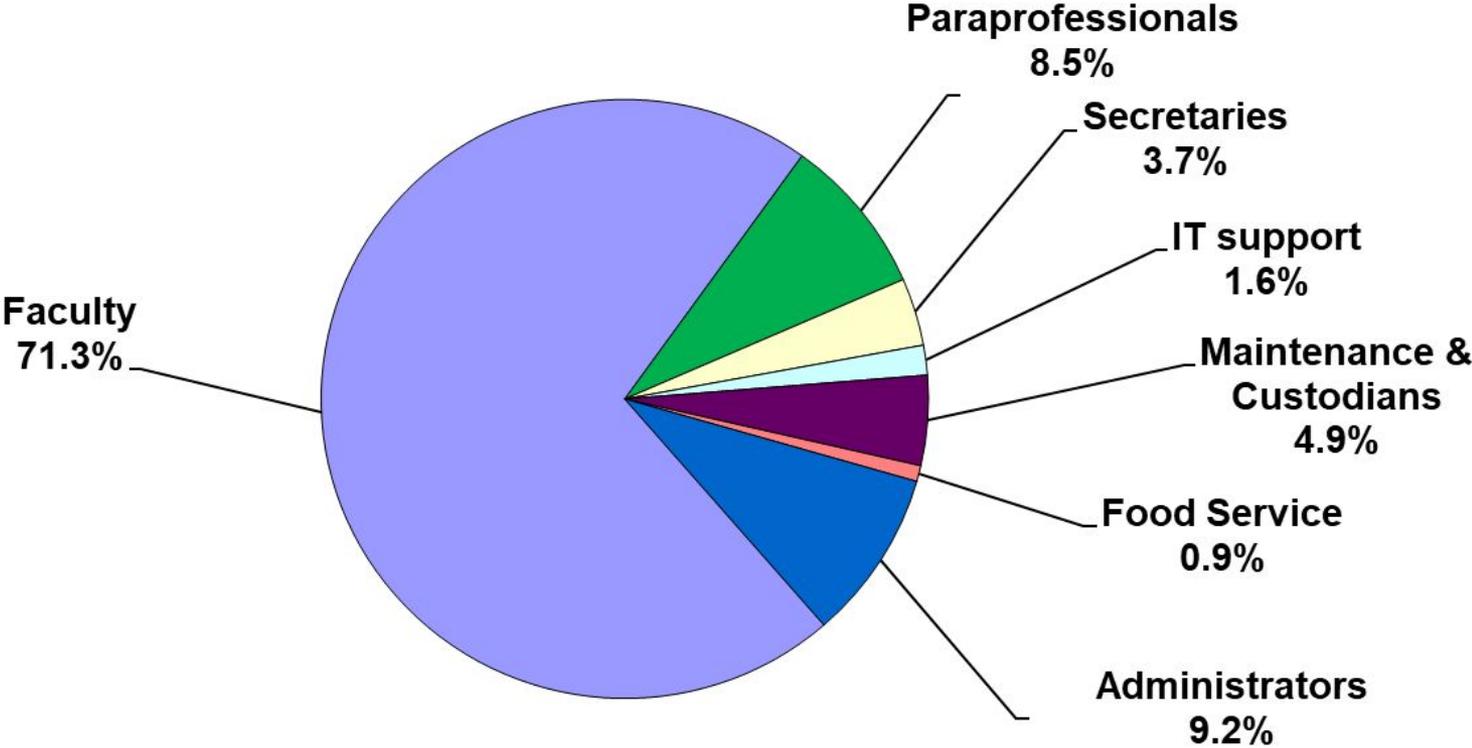
Base Budget	\$16,974,575
Improvement Initiatives	\$163,993
Total Proposal	\$17,138,568
 	
FY23 proposal – contract price* includes \$200,000 GASB 45*	\$17,138,568
Additional required for FY23	\$ 0

Proposed Total Operating Expenditures



Total Estimated Budget
\$32,182,972

Personnel Allocations by Budget \$



Personnel Budget
\$23,178,709

Personnel Update & Improvement Initiatives



PreK-8 Classroom Teachers

- Hanscom Schools
 - Maintain 15 HPS Classroom Teachers
 - Maintain 18 HMS Classroom Teachers
- Lincoln School
 - Maintain 17 K-4 Classroom Teachers
 - Maintain 13.8 5-8 Classroom Teachers
- Preschool –
 - Maintain 5 HPreK
 - Maintain 2 LPreK



Improvement Initiatives

Personnel Adjustments based on Student Need

- Student Needs Based:
 - Psychologist 0.20 FTE
 - Special Education Tutor (additional hours)
- Grants: Title I & METCO
 - Title I: LPS Literacy Tutor (additional hours)
 - METCO:
 - ✓ Program Coordinator - extended year time
 - ✓ New Academic Tutor - LPS

Improvement Initiatives

- Personnel
 - Annual Faculty Residency (Year 1: AIDE & Deeper Learning Coach) - ARPA funding requested
 - Curriculum Leadership Reorganization
 - Building Systems and Energy Manager
 - Communications and Community Engagement Specialist (ARPA swap)

- Expenses
 - Culturally Responsive Wellness Program (METCO Grant)
 - Revised Reading and Writing Units of Study
 - District AIDE/SEL Training (ESP, Custodian, Food Service, Secy, Subs)

See page 27-32 for descriptions

Category	Net Change	Lincoln Cost Share
Base Budget		
Custodians - Return of LS Vacant Position - (Not improvement initiative)	1.00	\$56,000
Total Level Fund	1.00	\$56,000
IMPROVEMENT INITIATIVES		
Lincoln Only		
Psychologist	0.20	\$11,262
Program Coordinator (METCO) - extended year time = Grant Funded	n/c	
General Education Tutors - Literacy Tutor/K-4 Academic Tutor - Grant Funded	1.31	
District/Shared		
Annual Faculty Residency (Year 1: AIDE & Deeper Learning Coach) OR Communications and Community Engagement Specialist - District/Shared	1.00	\$36,000
Curriculum Leadership Reorganization		\$3,100
Maintenance Staff -Building Systems and Energy Mgr - District/Shared	1.00	\$35,000
Revised Reading and Writing Units of Study		\$30,855
District AIDE/SEL Training (ESP, Custodian, Food Service, Secy, Subs)		\$35,000
Total Improvement Initiatives	3.51	\$151,217
Total Personnel Additions	4.51	\$207,217

ARPA Update for FY23

- Annual Faculty Residency (Year 1: AIDE & Deeper Learning Coach)
- Communications and Engagement Specialist
- District Needs and Priorities



Potential Impacts & Budget Uncertainty

- **Personnel**

- Collective bargaining agreements for Secretaries and Custodians
- Enrollment Projections
 - Lincoln School Kindergarten & grade 1
 - Hanscom Schools

- **Expenses**

- Special Education Out-of District Expenses
 - Out of District Tuition adjusted as of December 16
 - Final CASE assessments and transportation costs Jan 2
- Utilities & Facilities Operations
 - Lincoln School opening K-4 wing, will be all-electric in FY23, before the solar project comes on-line
 - Continue HVAC adjustments for COVID operations and unknown ongoing supports

Tuitions

	Lincoln		Hanscom*		Total	
Private Day			3	\$ 220,479	3	\$ 220,479
Collaborative	5	\$ 533,618	27	\$ 1,957,541	32	\$ 2,491,159
Total	5	\$ 533,618	30	\$ 2,178,021	35	\$ 2,711,639
Circuit Breaker Offset		\$ (226,797)		\$ (529,194)		\$ (755,991)
Total Out of District Tuition less Circuit Breaker		\$ 306,821		\$ 1,648,827		\$ 1,955,648

*Hanscom total will change due to potential moves of students

Transportation

Student Transportation	Students	Grants	Lincoln	Hanscom	Total
In-District Transportation (7 Buses)	326		\$503,060		\$503,060
Boston Resident Bus (2 Buses)	80	\$261,238			\$261,238
Minuteman HS Bus (1 Bus)	3	\$78,300			\$78,300
Out-of-District Transportation (Includes Special Education, Homeless, Foster Students)	36		\$130,000	\$473,113	\$603,113
Total Transportation		\$339,538	\$657,851	\$481,828	\$1,479,217

Utilities - FY23

Utility	FY20 Actual	FY21 Budget	FY22 Estimate	FY23 Estimate
Natural gas	\$122,000	\$81,500	\$26,000	\$27,300
Electricity	\$218,046	\$285,013	\$430,000	\$451,500
Total	\$340,046	\$366,513	\$456,000	\$478,800

Commodity Electricity Rates	1 Oct 22 Per kWh	25 Nov 22 Per kWh	2 Dec 22 Per kWh	25 Nov 22 to 31 Oct 23 Per kWh	3 Dec 22 to 2 Dec 24 per kWh
Hartwell & Pods	0.1059	0.1059	0.1059	0.0925	
Lincoln School			0.1059	0.1059/0.10670	0.10670
Temporary Classrooms	0.0886				
Solar Power				?	?

Natural gas

* Two Lincoln School accounts closed

* Hartwell and Pods -- through 31 Oct 23.

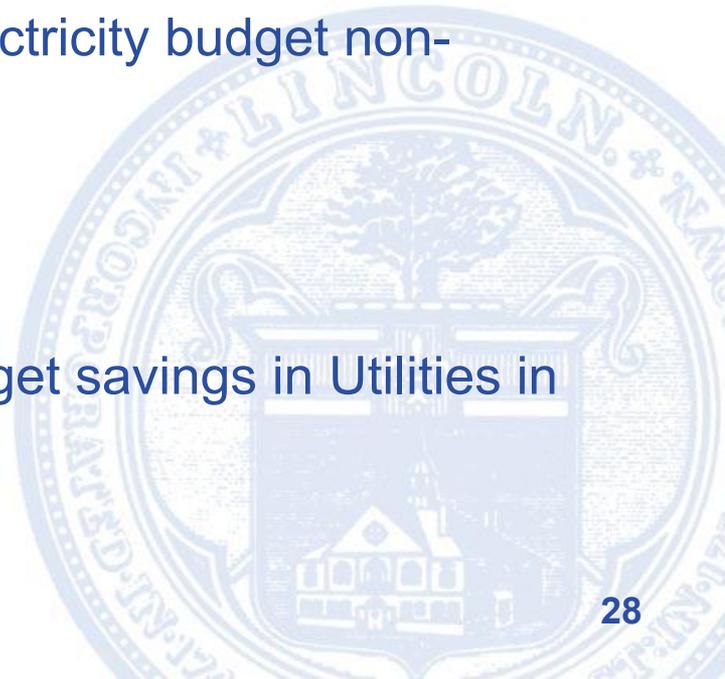
How We Buy Our Electricity?

- We are buying electricity through a collaborative that includes Hospitals, Universities.
- It is the result of a Massachusetts compliance RFP process.
- We don't go out every year because we are looking for budget stability.

The budget includes factors beyond the Commodity Rate

1. Transmission, Distribution Rates (1/2 of electricity budget non-compete from Eversource)
2. Weather
3. Consumption

Solar Power: We will be able to begin to budget savings in Utilities in FY24,



FY23 Budget Request: Lincoln Schools

Base Budget	\$12,504,704
Improvement Initiatives	\$151,217
Total Proposal	\$ 12,655,921
<hr/>	
FY23 FinCom Guidance (+2.5%)	\$ 12,655,921
+ Medicaid TM Article	\$14,300
FY 23 Lincoln Schools Budget	\$12,670,221
<hr/>	
Additional required for FY23	\$0

FY 23 Budget Request: Hanscom Schools

Base Budget	\$16,974,575
Improvement Initiatives	\$163,993
Total Proposal	\$17,138,568
 	
FY23 proposal – contract price* includes \$200,000 GASB 45*	\$17,138,568
Additional required for FY23	\$ 0

FY23 Budget Development Process

December 2	• Presentation of Preliminary Budget – Central Office & Administrative Team
December 9	• Finance Committee: 1st Joint Budget Meeting
December 16	• Budget Discussion: Expenses, Response to Questions
January 13	• Budget Hearing and 1 st Reading of Final Budget
January 18	• Finance Committee: 2nd Joint Budget Meeting
January 27	• Budget Discussion and vote
March 27 [T]	• Lincoln Town Meeting



QUESTIONS?

