



LINCOLN PUBLIC SCHOOLS
Lincoln, Massachusetts

ADMISSION OF TEMPORARY RESIDENT STUDENTS

The School Committee may, at its discretion, admit students who temporarily reside in Lincoln for the purposes of obtaining an education and will charge tuition for the period of attendance. All students must be registered according to the registration requirements of the district as outlined in Policy JFA – School Admissions.

A student shall be considered temporary if they are residing in Lincoln and attending Lincoln Public Schools for six weeks or less. Such student shall only be admitted to the schools upon the approval of the School Committee and upon the payment of tuition by (i) the town in which the student's parent(s) or legal guardian reside(s), or (ii) by the student's parent(s) or legal guardian, as provided in M.G.L. c. 76, § 6. Tuition shall be computed at the average expense per pupil, pro-rated for the period of attendance. The School Committee has the authority to waive the tuition payment on a case-by-case basis.

The School Committee requires that Lincoln residents obtain a Caregiver Affidavit for any child temporarily residing in their home without their parent(s) or legal guardian.

Nothing in this policy shall obligate the School Committee to admit foreign students who reside in Lincoln on a temporary basis. The Lincoln resident with whom the student will live shall be responsible for all immigration and sponsorship matters, and shall register the student and arrange for the payment of tuition, when required. This policy is not intended to cover students enrolled in formal student exchange programs.

Factors to be considered by the School Committee when acting on any request to allow a temporary student to attend Lincoln schools shall include:

- The required and completed caregiver documentation if the student is residing in Lincoln with someone other than his/her parent(s) or legal guardian (M.G.L. c. 201F, Caregiver Authorization Affidavits)
- Relationship of the student to the requesting Lincoln resident
- The impact of admitting an additional student on the School's budget and on class size, number of sections, and other school services
- Full disclosure by the requesting Lincoln resident of any special needs, learning challenges, English fluency, etc.
- The required, completed and signed Agreement Letter between the Lincoln resident as caregiver, the student and the Superintendent prior to attending school

Such requests shall be made three (3) months prior to attendance with a written letter to the Superintendent or School Committee including the start date, duration of attendance, grade, level of English proficiency and relationship to the requesting family.

Failure by a student and/or parent/guardian to provide evidence or explanations as requested by the school administration to implement this policy and failure to promptly pay any tuition due shall result in the student being ineligible to attend the Lincoln Public Schools. Should the duration of residency extend past six weeks, additional approval of the

School Committee is required and proof of residency as detailed in Policy JFA – School Admissions may be required. Any student attending the Hanscom Schools must meet the residency requirements for Hanscom Airforce Base and the provisions of the DODEA contract.

Ref: Policy JFA – School Admissions
Agreement Letter For Temporary Student
M.G.L. Ch. 76, Sec. 6
M.G.L Ch. 201F

Adopted at School Committee Meeting of December 19, 2019