

**Lincoln School Building Committee**  
**Wednesday, May 11, 2022; 7:00 p.m. via Zoom**  
Meeting ID: 988 0024 2598; Password: SBC

**Present:** Kim Bodnar, Vice Chair; Tim Christenfeld; Buck Creel; Jennifer Glass; Gina Halsted; Sharon Hobbs; Brandon Kelly; Becky McFall; Tara Mitchell; Craig Nicholson; Peter Sugar; Andrew Glass, liaison, Historical Commission; Ed Lang, liaison, Green Energy Committee; Joel Seeley, SMMA; Jennifer Soucy, SMMA; Chris Kavanaugh, Consigli; Aditya Modi, CHA; Jody Staruk, CHA; Sean Sweeney, CHA.

**Absent:** Chris Fasciano; Doug Adams, liaison, Historical Commission; Owen Beenhouwer, liaison, Council on Aging & Human Services; Ian Spencer, liaison, Public Safety; Gary Taylor, liaison, Planning Board.

**Also Present:** Mary Ellen Normen, Administrator for Business and Finance; Rob Ford, Director of Educational Operations and Technology

**Welcome and Opening Comments:** Kim Bodnar, Vice Chair, welcomed everyone and confirmed those present by roll call at 7:02pm. She noted that the School Building Committee (SBC) is meeting virtually as per Governor Baker's March 12, 2020, emergency order extended by legislation signed by Governor Baker on June 16, 2021. The meeting is being recorded and will be posted on the town's video website.

Ms. Bodnar noted that this meeting marks the 5<sup>th</sup> anniversary of the School Building Committee.

**Construction Update:** Amanda Sawyer, CHA, shared a slide presentation. Chris Kavanaugh, Consigli, described highlights of construction progress:

- Ceiling grid going into the Administrative suite hallway; the curtainwall is being installed as well (Building B)
- Piers for shade canopies have been installed on the east side of the building. Canopy steel should begin next week.
- Lighting fixtures being installed in Building A.
- Grade 3 glass partitions being installed, rooms now have drywall and primer.
- West façade brick has been installed; masonry installation continues on the roof level of the gym.
- Flooring is being installed in the classrooms.
- Media Center brick façade and curtain walls being installed.
- Primary School parking lot being rebuilt; paving date next Monday.
- Coordinating move-in plans.

**Questions:**

- Jennifer Glass asked about the missing panes of glass in the Learning Commons. Mr. Kavanaugh said some sheets of glass were too large and they are waiting for replacements.
- Ms. Glass asked if the water drainage system is being finished and whether it is functioning well. Mr. Kavanaugh reported that the roof drains are being tied into the system on the east side of the building. On the west side, there is still drainage work to do.

**OPM Update:** Ms. Sawyer said that they are currently going through a detailed budget review and reconciliation in order to have a complete understanding of the status of contingency. Currently unencumbered contingency is about \$15,000.

- Some funds were removed the Administration line item and added to contingency. The line items will continue to be scrubbed and they will have a more accurate report next month.
  - Ms. Bodnar asked which line items are being used to fund the Lutron lighting installation. Her understanding was that they would not come from the construction contingency. Ms. Sawyer said they are finalizing from which line items funds will come.
- Modular agreement: Nauset is waiting for bids for moving the modulars which impacts the timing of when they are removed from our site.
- Lighting control system parts have arrived for Phase 2; Phase 1 parts will be shipped in July.
- Ms. Sawyer said that there are outstanding requests for reimbursements from FEMA and COVID relief funds.

## Questions

- Gina Halsted reminded the group that she had asked whether some of the stormwater mitigation work might be eligible for local ARPA funds. What is that status? Also, did we make adjustments to our HVAC system at the start of COVID that could qualify for ARPA funds? Jennifer Soucy said that the programming of the system changed, but the system itself did not. Buck Creel said there were probably increased costs and they are hard to quantify.
- Ms. Halsted urged the SBC to think about the CapCom process which begins in September.
- Ms. Glass noted that there may be another round of applications for Town ARPA funds in the fall.
- Ms. Glass also asked whether there are any state COVID reimbursements for running HVAC systems. Mary Ellen Normen said that the reimbursements could have come under the ESSER funds, but those have been exhausted to support school operations.
- Ms. Bodnar asked about the cost of paving. Mr. Kavanaugh noted that the price of oil may have an impact and that they are accounting for that in their planning.
- Mr. Kavanaugh said we should explore every funding avenue possible that does not require a Town Meeting vote.

Proposed Change Order #26 for \$439,640. Jennifer Soucy, SMMA reviewed the major components:

- Occupational Therapy swings support. Additional swings are needed and therefore more steel needs to go in for support. \$17.5K
- Winter conditions, \$93.5K. This is part of the \$250K that was projected.
- Lutron Lighting System. \$297K; \$200K came from Town Meeting authorization.
- MOVED: Mr. Creel moved to approve Change Order #26 as presented. The motion was seconded by Brandon Kelley. The motion was approved by roll call vote: Bodnar, aye; Christenfeld, aye; Creel, aye; Glass, aye; Halsted, aye; Hobbs, aye; Kelly, aye; McFall, aye; Mitchell, aye; Nicholson, aye; Sugar, aye; A. Glass, concur; Lang, concur.

**Public Participation:** none

**Outreach Update:** Ms. Bodnar said that Outreach will meet virtually on Friday at 8:00am.

**OPR Working Group Update:** HVAC system seems to be working well.

**Minutes:** MOVED: Peter Sugar moved to approve the minutes of April 13, 2022, as presented. Tara Mitchell seconded the motion, and it was approved by roll call vote: Bodnar, aye; Christenfeld, aye; Creel, aye; Glass, aye; Halsted, aye; Hobbs, aye; Kelly, aye; McFall, aye; Mitchell, aye; Sugar, aye;; A. Glass, concur; Lang, concur.

**Discussion of other Topics:**

**Adjournment:** MOVED: Ms. Mitchell moved to adjourn. The motion was seconded by Tim Christenfeld and was approved by roll call vote: Bodnar, aye; Christenfeld, aye; Creel, aye; Glass, aye; Halsted, aye; Hobbs, aye; Kelly, aye; McFall, aye; Mitchell, aye; Nicholson, aye; Sugar, aye; A. Glass, concur; Lang, concur.

The meeting was adjourned at approximately 7:44.

Minutes respectfully submitted by Jennifer Glass.