

1 INUTES OF THE LINCOLN SCHOOL COMMITTEE

2 Thursday, April 6, 2017

3 Hartwell Multipurpose Room, Hartwell Building, Ballfield Road, Lincoln, MA

4 OPEN SESSION

5
6 Present: Tim Christenfeld (Vice Chairperson), Al Schmertzler, Jena Salon, Peter Borden,
7 Tara Mitchell, Laurel Wironen (Hanscom Educational Liaison). Also present: Becky
8 McFall (Superintendent), Patricia Kinsella (Assistant Superintendent), Buckner Creel
9 (Administrator for Business and Finance), Mary Emmons (Administrator for Student
10 Services), Robert Ford (Director of Technology).

11
12 Absent: Samaria Stallings (METCO Representative).

13
14 1. Greetings and Call to Order

15 Mr. Christenfeld, Vice Chairperson, called the open session to order at 7:05 pm.

16
17 2. Chairperson's and Members' Reports

18 Mr. Christenfeld welcomed Ms. Mitchell to the Committee. She was elected at
19 the Town Election on Monday, March 27.

20 Mr. Christenfeld and Mr. Borden congratulated all involved in the Lincoln Middle
21 School's production of *The Lion King*. 91 middle school students were involved. Mr.
22 Borden said that the community and staff support for the production have left a positive
23 impact on all.

24 Ms. Mitchell said that the Science Fairs at the Smith School and the Hanscom
25 Primary School will be held next Tuesday, April 11.

26 Mr. Christenfeld announced that Ms. Kinsella would be leaving the end of June
27 and thanked her for her work for the Lincoln Public Schools.

28 Mr. Christenfeld said that the PTO will hold a meeting on Friday, April 7 at 8:15
29 am in the Hartwell Multipurpose Room, and the topic will be bullying. Ms. Emmons will
30 be at the meeting.

31 Mr. Christenfeld said that parents of middle school students have been invited to
32 orchestra and band rehearsals. He has attended and said that it is fun to watch students
33 progressing in playing their musical instruments.

34
35 3. Public Comments

36 None.

37
38 4. Consent Agenda

39 None.

40
41 5. Time Scheduled Appointments

42 1. School Committee Leadership

43 Document: Lincoln Public Schools Policy, File: BDA, Board Organizational
44 Meeting, Revised at School Committee Meeting of June 12, 2014

45

1 In accordance with School Committee policy, Mr. Christenfeld asked if there
2 were any nominations for Chairperson. Mr. Borden nominated Mr. Christenfeld to be
3 Chairperson, and Ms. Mitchell seconded the nomination. Mr. Christenfeld accepted the
4 nomination. Mr. Borden moved, and Ms. Mitchell seconded, the motion to elect Mr.
5 Timothy Christenfeld as Chairperson for the School Committee. The Committee voted 4
6 to 0 to elect Mr. Timothy Christenfeld as Chairperson for the School Committee with Mr.
7 Christenfeld abstaining.

8 Mr. Christenfeld asked Mr. Borden if he was willing to serve as Vice
9 Chairperson. Mr. Borden accepted the position. Mr. Christenfeld appointed Mr. Peter
10 Borden as Vice Chairperson. Mr. Christenfeld moved, and Ms. Salon seconded, the
11 motion to appoint Mr. Peter Borden as Vice Chairperson for the School Committee. The
12 Committee voted unanimously to appoint Mr. Peter Borden as Vice Chairperson for the
13 School Committee.

14 2. Review Open Meeting Law

15 Document: Office of the Attorney General, Open Meeting Law FAQ,
16 Deliberation and Electronic Communications, dated March 10, 2017

17
18
19 Mr. Christenfeld said the Committee has an email address,
20 schoolcomm@lincnet.org, associated with the school website, www.lincnet.org, which is
21 managed by the Chairperson, who forwards messages to the other Committee members.
22 He said that the email messages can be automatically forwarded to the Committee
23 members, and he asked which method they preferred. The Committee preferred
24 messages to be automatically forwarded. He said that the Committee members' official
25 response to messages from anyone has to be discussed at a meeting. While the individual
26 members can respond, any deliberation has to be done at a meeting. He said that they
27 could also choose not to respond and wait.

28 Ms. Mitchell said it would be best for the Chairperson to respond in a timely
29 manner because waiting made it look like the Committee did not receive messages. Mr.
30 Borden suggested it is a good idea to respond to people on LincolnTalk who are
31 concerned about school issues. He suggested that it was best for an individual member to
32 respond generically that the Committee had received the message and valued the opinions
33 expressed. Then he suggested they be directed to the correct channels for a more
34 comprehensive reply. Mr. Christenfeld noted that in these messages, from Lincoln Talk
35 or the Committee's email messages, there cannot be a quorum of Committee members (at
36 least three) deliberating in the messages, and they cannot take a position on an issue,
37 because that would be breaking the Open Meeting Law, M.G.L. Ch. 30A, §18, 20.

38 Dr. McFall suggested that the District is committed to open, honest, and
39 respectful communication. She said that parents should talk to teachers and/or principals
40 first to solve issues. Mr. Christenfeld asked Mr. Borden to draft a generic message.

41 Mr. Ford said that for sensitive issues, parents might prefer to make a phone call.
42 He reminded all to be aware that the use of email subjects the messages to the Public
43 Records Law, M.G.L. Ch. 66 §10.

44 3. deCordova Appointee Report

45 Document: Report of activities by Ms. Julie Bernson
46

1
2 Mr. Christenfeld welcomed Mr. Dan Elias, the Committee's Appointee to the
3 deCordova Museum's Board of Trustees. Mr. Elias noted that Ms. Julie Bernson, Deputy
4 Director for Learning and Engagement, wrote a report about the year that he will forward
5 to the school. Mr. Elias said that they have a good relationship with the schools,
6 especially the Hanscom schools and METCO students and parents. He said they have
7 worked with Ms. Kinsella to have Lincoln teachers will be coming to the Museum for
8 professional development. He said they had an event for Hanscom families with art
9 teacher Donna Lubin. He thanked Ms. Bernson for her work.

10 Mr. Elias noted that the Board of Trustees has been looking at the history and
11 documents that created the deCordova, and the Board has discovered that the School
12 Committee, Selectmen, and Library Board are the overseers of the deCordova, and the
13 deCordova is owned by the Town of Lincoln. He invited the Committee to their party
14 that was to be held later in the evening. Mr. Elias said that the deCordova is a nonprofit
15 organization, and it has an endowment of \$7 million, which covers only 4-5% of their
16 operating budget.

17 Mr. Elias said the deCordova is a great resource, and the Museum would like to
18 be of greater resource to the schools and to engage with students. He suggested that the
19 Committee hold meetings at the deCordova and that the Museum bring something to the
20 school campus for students. He noted that he enjoys seeing what happens to students
21 when they are involved in art. He also suggested that the school consider holding their
22 fall picnics at the Museum or having a "spring fling" event in June. He mentioned the
23 current and upcoming exhibitions: Women Artists from New England and 1982.

24 Mr. Christenfeld thanked Mr. Elias for his work.
25

26 4. Lincoln Library Representative Report

27 Document: None.
28

29 Mr. Christenfeld welcomed Martin Dermady, the Committee's appointee to the
30 Lincoln Library. Mr. Dermady said that the librarians work with the schools in many
31 ways, including visits by the children's librarian to the preschool and schools and to the
32 Lincoln Extended-Day After School Program [LEAP] and for the summer reading
33 program. The library has held picnics, kindergarten reading buddies, served as spelling
34 bee judges. The library has also held programs such as GearTicks, and three book groups
35 for grades 2 and 3, grades 4 through 6, and grades 7 and 8.

36 The library trustees have also held the Local Heroes program, which supports
37 high school students and celebrates Lincoln or greater Boston area residents who have
38 interesting careers. The program's purpose is to have luminaries to inspire students and
39 introduce them to different careers. Last fall, they held four sessions: two Lincoln
40 lawyers presented on the legal profession and how to prepare to become a lawyer.
41 Former Massachusetts Governor and Presidential Candidate Michael Dukakis hosted
42 students in his office to cover careers in public service and to discuss the 2016
43 presidential campaign. The Library and deCordova Museum are having two events, one
44 this spring with Lincoln-Sudbury art teachers to build bridges, and one this fall on how a
45 museum works. Mr. Dermady said the program gives an opportunity to explore a wide

1 variety of topics and said that next year they will try to have eight Local Heroes events,
2 and he noted that having them at other venues is a great opportunity.

3 Mr. Dermady said that advertising the library's events is easier when the school
4 teachers mention them in class. He said that their intent is to build bridges between the
5 schools and the library.

6 Mr. Christenfeld thanked Mr. Dermady for his work.
7

8 5. Discuss Administration of a Family Survey

9 Documents: 1) Smith School Community Survey, Spring 2015; 2) Panorama
10 Education Questions on Parent Support, School Fit, Learning Behaviors, School Climate,
11 and Open Response Questions, undated; 3) User Guide: Family-School Relationships
12 Survey, Panorama Education, undated
13

14 Dr. McFall said the district would like to conduct a family survey and is
15 considering what questions to ask to receive information that is actionable. She said that
16 at first she thought that they would switch to administer the survey by Panorama
17 Education, but she had concerns that led her to consider other options. She asked for the
18 Committee's input.

19 Dr. McFall said she was considering several options. The first was to use the
20 Smith School Community Survey from Spring 2015. The second was to use the Family-
21 School Relationships Survey by Panorama Education, and the third was to use the 2015
22 survey but to modify it. She looked at this year's student survey for additional ideas for
23 appropriate questions.

24 Dr. McFall noted that using the Panorama Education survey would not require
25 additional funds, and the company would help collate the results. Panorama would also
26 create reports, which would relieve the administration of the work. The administration
27 would also have comparisons with schools and students nationwide for suburban and
28 urban school districts. She noted that the drawback would be that in order to be
29 compared with school districts nationally, they would need to choose specific pre-written
30 questions to maintain the reliability of the national data. She noted that they could add
31 some open response questions. She said that there were four areas of their survey that
32 she liked their questions: parent support, school fit, learning behaviors, and school
33 climate. Dr. McFall chose two open response questions from a set of optional questions
34 for consideration: 1) "In what ways might the school help you support your child more
35 effectively?" 2) "What changes could your school make to help your child feel like the
36 school is a great fit for him or her or them?" She said two other questions to get at the
37 issues raised by the community might be: "my child feels safe at school" or "my child has
38 been bullied at school."

39 Dr. McFall said that developing the Community Survey in Spring 2015 was a
40 time-intensive process, but the survey gives a broader range of questions that have more
41 specificity, which gives them more actionable information. She noted that that survey
42 has more potential, and they could compare the results from 2015 with these new results
43 if they chose to use it this year. She noted they could update a few questions but not do a
44 full length edit of the 2015 survey now.

45 Dr. McFall asked the Committee which survey they would like to use and offered
46 that there could be other options if neither option was what the Committee wanted.

1 The Committee liked the 2015 survey because the questions gave more helpful
2 information than Panorama Education's survey. The Committee suggested that the 2015
3 survey be updated with questions on security and adding something about cameras in
4 school, how to improve communication, and to mention that this was a good time for
5 parents to engage.

6 Dr. McFall said that the timeline for sending out the family survey is the end of
7 April to early May. She also noted that the School Council will send a survey about
8 homework this spring.

9 Mr. Christenfeld thanked Dr. McFall for her work.

10
11 6. Planning for 3rd Annual Strategic Priorities Community Forum on April 27
12 Document: None.

13
14 Mr. Christenfeld said that this year's Strategic Priorities Community Forum will
15 be on Thursday, April 27 in the Hartwell Multipurpose Room at 7:00 pm. It will be held
16 instead of a regular School Committee meeting. He noted that last year's Strategic
17 Priorities Forum had excellent teacher presentations, and there was a protocol for
18 discussion and feedback.

19 Dr. McFall said that if they use the same format this year, she would like to have
20 one presentation from each school with a per presentation time limit of 15 minutes. She
21 said they could use the Wagon Wheel protocol again with a different question from last
22 year. She noted that the purpose of the Forum is for the Committee and administration to
23 gather input, and that they can share the outcomes of where they spent their time, and
24 check in with the community about whether or not the district's priorities are correct.
25 The administration wants to see if they are still aligned with the community.

26 The Committee wanted to keep the teachers' presentations and asked that the
27 presentations focus on what worked, what did not work, and why collaborative practice
28 makes a difference in the classroom. The Committee and Dr. McFall agreed that Dr.
29 McFall would set the context. There will be teacher presentations for an hour, and the
30 Committee would then facilitate the discussion.

31 Dr. McFall will send the Wagon Wheel prompts that they used last year.

32 Mr. Christenfeld encouraged parents and the community to attend. He thanked
33 Dr. McFall for her work.

34
35 7. Establish Grade 8 Graduation Dates for Hanscom Middle School and Lincoln
36 School 5-8

37 Document: None.

38
39 Dr. McFall said that the district has used only three of the five "snow days" they
40 had planned for this year. Therefore, the last day of school for the Lincoln School 5-8
41 and the Hanscom Middle School will be Friday, June 16. She said the graduation dates
42 for Lincoln School 5-8 and Hanscom Middle School could be held on the same day, but
43 she said that that Hanscom families like graduation to be held as early as possible
44 because many families move out of the area. Dr. McFall proposed that the graduation
45 date for Hanscom Middle School be Wednesday, June 14 and the graduation date for
46 Lincoln School 5-8 be Thursday, June 15.

1 Mr. Christenfeld said that the Pierce House was not available on Wednesday, June
2 14, but the Pierce House is available on Thursday, June 15.

3 Mr. Christenfeld moved, and Mr. Borden seconded, the motion to establish the
4 grade eight graduation dates for the Hanscom Middle School as Wednesday, June 14,
5 2017 and for the Lincoln School 5-8 as Thursday, June 15, 2017. The Committee voted
6 unanimously to establish the grade eight graduation dates for the Hanscom Middle
7 School as Wednesday, June 14, 2017 and for the Lincoln School 5-8 as Thursday, June
8 15, 2017.

9
10 8. Discussion and VOTE on Employee Student Enrollment Requests and METCO
11 Enrollment for 2017-2018

12 Documents: 1) Memorandum to School Committee from Rebecca McFall,
13 Subject: Enrollment Proposal for the 2017-2018 School Year, dated April 4, 2017; 2)
14 Lincoln Public Schools, Policy: JFABC, Admission of Interdistrict Transfer Students
15 (Enrollment of METCO Students), Revised at School Committee Meeting of May 6,
16 2004; 3) Lincoln Public Schools, Policy: JFAB, Admission of Non-Resident Students,
17 Revised at School Committee Meeting of April 25, 2013

18
19 Dr. McFall reviewed her enrollment proposal report for the 2017-18 school year.
20 She said that they try as close as possible to have 91 Boston students attend the Lincoln
21 Schools. Grant funding depends on the number of students enrolled on October 1 of the
22 previous year. For the 2017-18 school year, the district is looking to enroll from 6 to 16
23 new Boston students in grades Kindergarten to grade 2. They would welcome 6 to 9
24 students in Kindergarten, up to 3 students in grade 1, and up to 4 students in grade 2. She
25 noted that ten 8th grade Boston students who are graduating and some Boston students
26 who are moving.

27 Dr. McFall said that for employee children, she recommended that the district
28 enroll 9 new employee children in preschool and keep 7 employee children who already
29 attend the preschool. She noted that teachers tend to start their children in the district and
30 then move their children to their home districts. She also said that not all preschoolers
31 start on the first day of school as they may attend when they turn the correct age. There
32 would also be 17 employee children in the K-8 schools who are already attending the
33 Lincoln schools. The total number of employee children that Dr. McFall is requesting to
34 attend the Lincoln schools for the 2017-18 school year is 33. Their parents must remain
35 employed by the Lincoln Public Schools in order for the children to attend.

36 Dr. McFall said that the requests for the Boston and employees' children keep the
37 district maintaining their class sizes, and no additional classrooms are needed to
38 accommodate the students. She noted that they will have more information on
39 enrollments in May.

40 Mr. Christenfeld moved, and Mr. Borden seconded, the motion to approve the
41 enrollment of up to 91 METCO students and requests for the enrollment of the employee
42 children at the Lincoln School beginning with the 2017-2018 school year subject to the
43 continued employment of their parents as required by School Committee policy based
44 upon recommendations of the Superintendent. The Committee voted unanimously to
45 approve the enrollment of up to 91 METCO students and requests for the enrollment of
46 the employee children at the Lincoln School beginning with the 2017-2018 school year

1 subject to the continued employment of their parents as required by School Committee
2 policy based upon recommendations of the Superintendent.

3 4 6. Superintendent's Report

5 Document: None.
6

7 Dr. McFall announced that Ms. Kinsella was leaving the district at the end of the
8 year. Dr. McFall has started a search for a new assistant superintendent, and there is a
9 short timeline and deadline for applications for the hiring process. She will have a search
10 committee comprised of faculty, administrators, and parents. She noted that the
11 Committee's interviews with finalists may be held at the Thursday, May 11 meeting. Ms.
12 Mitchell suggested that an email be sent to the community so that community members
13 could be part of the search committee.

14 Mr. Creel said the Hanscom Primary School move from the old school building to
15 the temporary buildings will begin on Friday, April 14. Students will return to class in
16 the temporary facility on Tuesday, April 25. He said that Interim Principal Kristen St.
17 George has been terrific, and it is more of a challenge to move the preschool and
18 kindergarten. Mr. Creel said the federal government has given the district money to pay
19 for the move. Mr. Creel said they had a job meeting today and will have a pre-
20 construction conference next week. There will be asbestos abatement first, and then the
21 demolition of the old Hanscom Primary School building.

22 Mr. Christenfeld thanked Dr. McFall and Mr. Creel for their work.
23

24 7. Curriculum

25 Document: None.
26

27 Ms. Kinsella said that the preschool and kindergarten teachers have collaborated
28 on the transition process for students, and they are finishing the details. She said it
29 should help students and parents and thanked those participating.

30 Ms. Kinsella said that proposals for summer curriculum are coming in. She will
31 know which proposals to fund by spring vacation.

32 Ms. Kinsella said the mentoring program is in the final stretch.

33 Ms. Kinsella said that the MCAS exams started on Monday, April 3. She thanked
34 Mr. Ford, the content specialists, and faculty for a smooth roll out. Mr. Ford noted that it
35 is going well.

36 Mr. Christenfeld thanked Ms. Kinsella for her work.
37

38 8. Policy

39 None.
40

41 9. Facilities and Financial

42 1. Warrant Approval

43 Document: None.
44

45 Mr. Creel presented the payroll warrant totaling \$754,650.41 and the accounts
46 payable warrant totaling \$265,413.66 for a total of \$1,020,064.07. Mr. Schmertzler

1 reviewed the warrants and recommended that they be approved. Mr. Christenfeld moved,
2 and Mr. Borden seconded, the motion to approve the warrants as presented. The
3 Committee voted unanimously to approve the warrants as presented.

4 Mr. Christenfeld thanked Mr. Creel for his work.

5 6 2. FY17 Fiscal Report: Third Quarter

7 Documents: 1) Memorandum to Lincoln School Committee and Rebecca McFall,
8 Superintendent of Schools, from Buckner Creel, Administrator for Business and Finance,
9 Subject: FY17 Third Quarter Report, dated March 30, 2017; 2) Lincoln Campus, FY
10 2017 Operating Budget—Status Report, 3rd Quarter, as of March 30, 2017; 3) Hanscom
11 Campus, FY 2017 Operating Budget—Status Report, 3rd Quarter, as of March 30, 2017;
12 4) FY 2017 Operating Budget—Key Budget Line Tracking, 3rd Quarter, as of March 30,
13 2017

14
15 Mr. Creel reviewed his memorandum about the third quarter report, noting that
16 70% of the school year and 75% of the fiscal year have elapsed. The report is as of
17 March 30 and the last wages included are from March 17. He said the district has
18 sufficient resources to complete the year. One concern from the Hanscom campus was
19 the cost of snow removal. They had budgeted \$35,000, but they may have to pay up to
20 \$50,000, and they have yet to receive the bill for the last storm in March. He and Mr.
21 Michael Haines, Facilities Manager, will look at the amount and recommend an increase.

22 Mr. Creel explained that there has been an increase in the number of students who
23 have been referred for evaluation for special programs, but the district has been able to
24 cover additional special education costs, both out-of-district tuitions and transportation.
25 He said that the FY18 budget is likely to be impacted by these increases. Ms. Emmons
26 indicated that the district is at or slightly above the state average for students with special
27 education needs, and on the Hanscom campus, because students move in and out of the
28 district during the school year, it is difficult to predict what students will need.

29 Mr. Creel said they have sent a change order for the moving expenses to the
30 Department of Defense Educational Activity [DoDEA] for the Hanscom contract for
31 \$147,000. He said there would likely be some expenses for the Hanscom Primary School
32 move that would be needed but were not included in the change order. He will report on
33 the move after it has been accomplished.

34 Mr. Christenfeld thanked Mr. Creel for his work.

35 36 10. Old Business

37 None.

38 39 11. New Business

40 1. Development of School Building Committee

41 Documents: 1) Draft, School Building Committee, Call for Volunteers, April,
42 2017; 2) Draft, School Building Committee, April, 2017

43
44 Mr. Christenfeld said that Article 33, which asked the Town to repurpose
45 \$750,000 to fund a feasibility study for a Town-only funded school building project,
46 passed at Town Meeting on Saturday, March 25. The Committee had to accomplish four

1 items: to decide the composition of the School Building Committee [SBC], to set a
2 selection procedure for volunteers for the SBC, to decide on the draft charge to the SBC,
3 and to decide on the draft of the call for volunteers for SBC members. Mr. Christenfeld
4 noted that the School Committee will appoint the SBC, making it a subcommittee of the
5 School Committee and responsible to the School Committee only. The SBC will
6 collaborate with the Community Center Committee. He noted that the Board of
7 Selectmen will discuss the charge to the SBC at its meeting on Monday, April 10.

8 Mr. Christenfeld said that the Massachusetts School Building Authority's
9 [MSBA] template for the SBC's composition, as are the SBCs from 2010 and 2012,
10 helped to come up with the proposed composition of the SBC. He said the optimal
11 number of SBC members seemed to be 12. The Committee discussed whether there
12 should be voting membership on the SBC for liaisons from other Town Boards,
13 Committees, and Commissions and decided that it was best not to overburden the liaisons
14 to have to attend every SBC meeting by having them as full SBC members. At the same
15 time, the Committee would like liaisons from each Board, Committee, and Commission
16 to be involved and to provide input at all stages of the process.

17 Mr. Ed Lang from the Green Energy Committee suggested that a Green Energy
18 Committee member should be a voting member on the SBC because the school building
19 uses the most energy in Town. He noted that the selections of the Owner's Project
20 Manager and the architects are extremely important, and at 20% design, the decisions
21 about energy savings and the systems to be used occur earlier in the process rather than
22 later.

23 The Committee decided to have four or five community members on the SBC and
24 in the charge. Dr. McFall, Mr. Creel, Mr. Michael Haines, Dr. Sharon Hobbs, one or two
25 members of the School Committee, one member of the Board of Selectmen, and one
26 member of the Finance Committee will also be on the SBC.

27 Mr. Christenfeld said the deadline for community members to apply to be
28 members of the SBC is Monday, April 24. He sent a letter to the members of the former
29 School Building Advisory Committee [SBAC]. He said they needed a small selection
30 committee to review and to select members. Mr. Borden offered to serve on the selection
31 committee, and Mr. Christenfeld said Ms. Jennifer Glass also offered to serve.

32 Mr. Christenfeld moved, and Mr. Borden seconded, the motion to establish the
33 School Building Committee Selection Committee and to appoint Mr. Timothy
34 Christenfeld, Mr. Peter Borden, and Ms. Jennifer Glass to the School Building
35 Committee Selection Committee. The Committee voted unanimously to establish the
36 School Building Committee Selection Committee and to appoint Mr. Timothy
37 Christenfeld, Mr. Peter Borden, and Ms. Jennifer Glass to the School Building
38 Committee Selection Committee.

39 For the language of the SBC charge, Mr. Christenfeld said that the SBC would
40 address a range of items to address the school building's needs is the expectation. Mr.
41 Creel said for item 3, there are more materials available from 2002 on, including a
42 detailed conditions study from OMR, and suggested that the item say "reviewing existing
43 materials, including but not limited to the Final Report (2012) of the School Building
44 Committee..." Ms. Mitchell asked to add a sentence that said that liaisons from Town
45 Boards, Committees, and Commissions would be included in nonbinding votes that
46 would be recorded in the minutes.

1 For the draft of the call for volunteers for SBC members, Ms. Mitchell suggested
2 that the first sentence of the last paragraph be changed or add another sentence that was
3 positive and says “Hopefully the outcome will entail a school building that all will be
4 proud of and enjoy.”

5 Dr. McFall suggested that the School Committee meet after the Board of
6 Selectmen discuss the charge to the SBC to make any changes and to vote on the charge.
7 Mr. Christenfeld said the School Committee meet on Tuesday, April 11 at 8:00 am in Dr.
8 McFall’s office to review the charge to the SBC and the changes to it from the Board of
9 Selectmen and to vote on the charge.

10 Mr. Christenfeld said the Committee would meet at 6:30 pm on Thursday, April
11 27 to appoint the slate of people to serve on the School Building Committee.

12 13 12. Approval of Minutes

14 None.

15 16 13. Information Enclosures

17 Documents: 1) Letter to Ms. Beverly J. Tangvik, President, Arbella Insurance
18 Foundation, from Rebecca E. McFall, Ed.D., Superintendent, dated March 30, 2017; 2)
19 Letter to Ms. Cindy Murphy, Hanscom Spouses Club, from Rebecca E. McFall, Ed.D.,
20 Superintendent, dated March 30, 2017; 3) Letter to Ms. Nancy Farley Marshall from
21 Rebecca E. McFall, Ed.D., Superintendent, dated March 31, 2017; 4) Letter to Mr.
22 Buckner Creel from Rebecca E. McFall, Ed.D., Superintendent, dated March 31, 2017

23
24 These letters are for the Committee’s information only and were not discussed.

25 26 14. Adjournment

27
28 On motion by Mr. Christenfeld, seconded by Mr. Borden, the Committee voted
29 unanimously to go into Executive Session for the purpose of discussing the Hanscom
30 contract and the negotiations with the Lincoln Teachers’ Association on their contract.
31 The roll call vote was as follows: Mr. Christenfeld, yes; Mr. Borden, yes; Mr.
32 Schmertzler, yes; Ms. Salon, yes; Ms. Mitchell, yes. The Committee would not be
33 returning to open session. The open session adjourned at 10:14 pm.

34 35 15. Executive Session

36
37 The next School Committee meeting is tentatively scheduled for Thursday, April
38 27, 2017 at 6:30 pm in the Hartwell Multipurpose Room, Ballfield Road, Lincoln. The
39 session will be the District’s 3rd Annual Strategic Priorities Community Forum.

40
41 Respectfully submitted,
42 Sarah G. Marcotte, Recording Secretary