



Rebecca McFall, Ed.D., Superintendent
Lincoln Public Schools
Ballfield Road, Lincoln, MA 01773

16-17:21
February 15, 2017

Core Values

- Excellence and Innovation in Teaching and Learning
- Respect for Every Individual
- Collaboration and Community

SUPERINTENDENT'S BULLETIN

The Superintendent's Bulletin is posted on the Lincoln Public School website each Wednesday. It provides timely, relevant information about meetings, professional development opportunities, curriculum and program development, grant awards, and School Committee news.

Dear Lincoln Public Schools Community,

The School Committee and the Administration want to express sincere appreciation to the Lincoln Teachers Association (LTA) for being willing to work together in order to create an alternate calendar that represents a reasonable compromise to meet the needs of faculty, students and families.

The LTA leadership presented two calendars, Version 4 and Version 5 to the membership for consideration (see pages 2 and 3). Version 4 scheduled faculty to return after Labor Day and the new Calendar Version 5 scheduled faculty to return prior to Labor Day.

The LTA voted to return to work prior to Labor Day, with the assumption that Calendar Version 5 will be approved by the School Committee at its meeting on Thursday, February 16, 2017. Calendar Version 5 schedules a return of all faculty to work on the Wednesday and Thursday before Labor Day, August 30 and 31. Friday, September 1 will be a non-work day for faculty. Students will return to school on Tuesday, September 5, the day after Labor Day (preschool and kindergarten students attend their first full day on September 6).

The School Committee will vote to approve the 2017 – 2018 School Year Calendar Thursday evening.

We know that one calendar version will never be optimal for every member of our community. We hope that the collaboration between the School Committee, Administration, and the LTA has helped to provide a better option for most of our community members.

Once again, I want to express my gratitude to the LTA membership for their willingness to work together to find collaborative solutions.

All the best,

Becky

Lincoln Public Schools, Lincoln, MA 2017-2018 Academic Year Calendar

V4 – New Faculty Report Before Labor Day; All Faculty Report After Labor Day; Wed. Half Day Corrected 1/18/17; # days in June corrected 2/10/17

<p>August 30 & 31: New Faculty Orientation</p> <p>September 4: Labor Day 5 & 6: All Faculty Report Gr. 1-8 Students Return; K Visits 8: Kindergarten and Preschool Begin 21: Rosh Hashanah No School</p>	<p>August/September 2017 16 days</p> <table border="1"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> </tbody> </table>	S	M	T	W	T	F	S	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	<p>February 2018 15 days</p> <table border="1"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td></td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	T	F	S					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28				<p>February 19-23: February Recess No School</p>							
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■ School Committee Meeting – 7:00 p.m. in Hartwell Building Multipurpose Room

- = Half Days
- = No School
- = Weekends

School Hours

Lincoln Preschool, Lincoln School K-8,
Hanscom Primary School, and Hanscom Middle School
M, T, Th, F - 8:00-2:50; W - 8:00-12:35
Grades K-8
Preschool @ Lincoln Mon-Fri - 8:15-12:15
Preschool @ Hanscom Morning Session: M thru F - 8:00-10:30
Afternoon Session: M, T, Th, F - 12:15-2:45

Curriculum Nights

Lincoln Public Schools, Lincoln, MA 2017-2018 Academic Year Calendar

V5 – Students Return After Labor Day – First Draft February 2, 2017

<p>August 28 & 29: New Faculty Orientation 30 & 31: All Faculty Report</p> <p>September 4: Labor Day – No School 5: Gr. 1-8 Students Return; K Visits 6: Kindergarten and Preschool Begin 21: Rosh Hashanah No School</p>	<p>August/September 2017 18 days</p> <table border="1"> <thead> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>T</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td>27</td> <td>28</td> <td>29</td> <td>30</td> <td>31</td> <td>1</td> <td>2</td> </tr> <tr> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> </tr> <tr> <td>10</td> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> </tr> <tr> <td>17</td> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> </tr> <tr> <td>24</td> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> </tr> </tbody> </table>	S	M	T	W	T	F	S	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	<p>February 2018 15 days</p> <table border="1"> <thead> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>T</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td>1</td> <td>2</td> <td>3</td> </tr> <tr> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> </tr> <tr> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> <td>17</td> </tr> <tr> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> <td>24</td> </tr> <tr> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>February 19-23: February Recess No School</p>	S	M	T	W	T	F	S					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28										
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■ School Committee Meeting – 7:00 p.m. in Hartwell Building Multipurpose Room

- = Half Days
- = No School
- = Weekends

School Hours

Lincoln Preschool, Lincoln School K-8,
 Hanscom Primary School, and Hanscom Middle School
 Grades K-8 M, T, Th, F - 8:00-2:50; W - 8:00-12:35
 Preschool @ Lincoln Mon-Fri - 8:15-12:15
 Preschool @ Hanscom Morning Session: M thru F - 8:00-10:30
 Afternoon Session: M, T, Th, F - 12:15-2:45

Curriculum Nights

District Calendar of Upcoming Events

Thursday, February 16	. . . School Committee Meeting 7:00 p.m. Hartwell Multipurpose Room
Monday, February 20 February 21 – 24	. . . Presidents' Day – Schools and Offices Closed . . . February Recess – Schools Closed
Monday, February 27	. . . Superintendent's Office Hours 3:00 p.m. – 5:00 p.m. . . . School Committee Working Session 7:00 – 9:00 p.m. – Hartwell Multipurpose Room
Wednesday, March 8	. . . School Committee Multi-board Forum with Board of Selectmen, Finance Committee, and Capital Planning Committee re: Lincoln School Building Project – 7:00 p.m. – Brooks Gym
Thursday, March 9	. . . School Committee Meeting 7:00 – 9:00 p.m. – Hartwell Multipurpose Room
Friday, March 17	. . . Building Project Presentation to the Council on Aging at Bemis Hall – 12:30 p.m.

News and Information

To share information with your colleagues, please email Janice Gross at jgross@lincnet.org



We extend condolences to our colleague Sherra Kears, Instructional Assistant at Hanscom Middle School, on the loss of her nephew Robert Joseph Stuckey, Jr.

2017 – 2018 Employee Student Enrollment in Lincoln Preschool and Lincoln School

The deadline to submit a written request to the Superintendent to have employee children enrolled in the Lincoln Preschool or the Lincoln School for the school year 2017-2018 is **Friday, March 31, 2017 at noon**.

Requests must be made, in writing, on an annual basis. Please include the following information:

- your child(ren)'s name and date of birth
- your child(ren)'s grade in 2017-2018 school year, and
- your complete mailing address.

Notification of status of requests will be sent in mid-April.

News and Information, Continued

Congratulations to our colleague Liz Eisenman, third grade teacher at Hanscom Primary School, on the birth of her daughter Brielle Sophia!

Great Learning

Sarah Collmer, Principal, Lincoln School K-4



Love and Kindness creators Cadence, Montana and Lucy with their collaborators, Beth and Tim Taylor

The Love and Kindness Project was a big idea brought to the Lincoln K-4 by three students. Grade level posters and the daily announcements are filled with student ideas on things to say and do to show love and kindness. Here is what the project creators shared at our All-School Meeting:

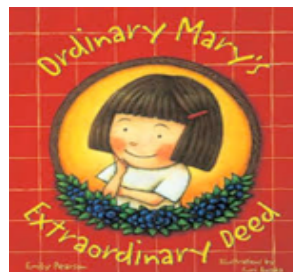
We started the love and kindness project because we wanted to spread more love and kindness. The 3 of us met and talked about ways to show love and kindness and we wrote our ideas down. Then we decided to speak with Beth Taylor and her husband, Tim, about love and kindness. We sat in their living room and shared ideas and took notes. Beth and Tim had a lot to say about love and kindness! Then the three of us picked our favorite quotes and ideas and wrote them all down on a big banner. Here are some of our favorite ideas —

You know that sicknesses are a bad contagious, but love and kindness are a good contagious. It's something we WANT to spread.

Love and kindness spreads like Aspen trees. Aspen tree roots all connect underground, so new trees grow up all over. Just like one kind act leading to another!

We wanted to spread our ideas so we went to Mrs. Collmer in the hopes of sharing our ideas with you. Each grade has now been talking about ways to be kind and you've all made your own posters filled with kind things to say and do.

The All-School Meeting also included 4th Grade students sharing their respect-themed poetry, sang the song *Funga Alafia* (a Nigerian song of welcome), and the book *Ordinary Mary's Extraordinary Deed*.



Professional Development

~~~ If a link is not working, try copying and pasting it into your browser.~~~

To register for PD offerings, please complete an LPS Conference/Workshop Request Form available at:  
<http://goo.gl/dIRDxZ>

### Calling All Pre K-3 Educators: Mini-Courses

#### *Meeting New Licensure Requirements ~ Pre K-5*

Created and Presented by Sally Grimes, Ed. M.

*Thursdays 3p.m. – 8p.m. in Burlington, MA: March 9, 16, 23, 30, April 6*

*If teachers enroll in any three of these mini courses @ 5 hours each, they receive 15 PDP's that can be applied toward certification renewal for either Special Ed or English Learner Licensure, depending on a teacher's preference.*

#### **1. Executive Function Difficulties: What Makes a Difference in the Classroom? (March 9<sup>th</sup>)**

- Addresses characteristics of Executive Function issues that can affect classroom work and behavior, homework and interpersonal relationships
- Provides the “nuts and bolts” of recognizing and assisting Executive Function issues such as planning, organizing, prioritizing and “executing” tasks.

#### **2. Differentiation and the Brain: How Neuroscience Supports the Learner-Friendly Classroom (March 16<sup>th</sup>)**

- Presents current findings in the growing field of educational neuroscience that support recommendations for the classroom
- Provides ideas using concrete examples for content and process for a spectrum of diverse learners.

#### **3. Morphology - Its Valuable Role in Developing Vocabulary Pre K -12 (March 23<sup>rd</sup>)**

- Providing information about how a host of morphemes (prefixes, suffixes, roots and base words) impacts vocabulary development and thus comprehension in novel and motivating ways
- Attendees will learn to break words into morphologically meaningful parts and also how to use the 21 most common affixes. (Example: knowing that the morpheme “spect” comes from the Latin “to see, to watch:” helps students understand the meaning of respect, spectator, spectacular, introspective, spectacles and retrospective etc.)

#### **4. Written Expression: From Speech to Print (March 30<sup>th</sup>)**

- Focuses on Sentence Writing, starting with the Kernel Sentence that gradually is built using Who, What, Where, When phrases and manipulatives ~ based upon the work of Landmark School
- Especially useful for helping students' Oral Language development since the idea is to talk the sentence first, using manipulatives to represent component parts that build upon the Kernel Sentence (e.g., horses gallop then adding the who, what, when, where phrases)

#### **5. Good Talkers & Listeners Become Good Readers & Writers (April 6<sup>th</sup>)**

- Provides practice with Oral Language and Listening activities (e.g., The Thirty Second Conversation, The Describing Activity and many others)
- The importance of having a “Talking Table” and Listening Center and manipulatives will be discussed with examples and resources provided

*For any questions, contact Sally Grimes at [sallygrimes@comcast.net](mailto:sallygrimes@comcast.net). (No cost for Burlington educators. Others: \$120)*

*Professional Development, Continued*



**For more information or to register:**

<http://www.gse.harvard.edu/askwith/calendar>

**Thursday, February 16, 2017**

**5:30 – 7:00 p.m.**

**A Book, a Page, a World: The Artistic Journey of an Author and an Illustrator**

Speakers:

Lesa Cline-Ransome, author (<http://lesaclineransome.com/>)

James Ransome, illustrator (<http://jamesransome.com/>)

Moderator: Pamela A. Mason, Ed.D. '75, senior lecturer on education and faculty director, Language and Literacy Program, HGSE (<http://www.gse.harvard.edu/faculty/pamela-mason>)

Popular titles include:

- *Germ: Fact and Fiction, Friends and Foes* – newest book, released January 10
- *Whale Trails: Before and Now*
- *Words Set Me Free*
- *Just a Lucky So and So*
- *Light in the Darkness*

Book sales and signing at the forum.

## Summer opportunity from EDCO to meet the requirement for 15 PDPs in ESL or Special Ed

*Fostering Mathematical Practices in English Learners (ELs) and Students with Learning Disabilities (SWLDs)*

<https://edco.gosignmeup.com/public/Course/browse?courseid=3715>

|         |              |
|---------|--------------|
| 8/8/17  | 9:00 - 3:00  |
| 8/9/17  | 9:00 - 3:00  |
| 8/10/17 | 9:00 - 12:00 |
| 10/5/17 | 9:00 - 3:00  |

**Instructors:** Grace Kelemanik and Amy Lucenta (see EDCO webpage for bios)

In this multi-day Professional Learning workshop, teachers will develop a deep understanding of the three math avenues of thinking championed in the Standards for Mathematical Practice (SMPs) by engaging in a series of instructional routines. They will learn how the instructional routines are designed to develop these avenues of math thinking in students; and how research-based supports for ELs and SWLDs are an intentional part of the routine design ensuring that all students develop these powerful math thinking habits. During the PD teachers will:

Learn the three avenues of thinking by engaging in instructional routines as math doers

- Identify the research-based supports built into the routines for ELLs and SWLDs
- Plan to enact an instructional routine, paying particular attention to supports for special populations
- Rehearse the routines with colleagues and coaching support
- Plan for the implementation of the instructional routines during the first five days of school

Participants will leave the PD ready to implement (and charged with implementing) at least one instructional routine at the start of the school year. All participants will receive a copy of *Routines for Reasoning Fostering Mathematical Practices in All Students* that will be used as a base text for the course.

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*Professional Development, EDCO Summer Course, Continued*

During the fall follow up, teachers will reflect on and refine their initial work with instructional routines, and take up a new routine. In particular, teachers will:

- Share and analyze artifacts from the routines they implemented in their classroom
- Reflect on learnings and refine their use of instructional routines
- Learn a new instructional routine, i.e., experience it as a math doer, articulate the flow and components, and debrief the research-based supports for special populations)
- Integrate instructional routines into upcoming units of study
- Plan to enact the routine
- Rehearse the routine with colleagues and coaching support

**Audience:** EL, Math and Special Education teachers of grades 4 - 8

**Graduate Credit:** At the first class, participants can choose to apply for 1 optional graduate credit from Worcester State University for an additional fee of \$125

## More From EDCO

*Instructional Coaching: Promising Steps in Implementing the Jim Knight Model – 3/2*

*How to Provide Effective Support for Students with Special Needs in the School Library – 3/4*

*Universally Designed Leadership Training – 3/6*

*Dealing with Difficult Parents – 3/8*

*Opening Ideas: Exercises in Creativity to Foster Innovative Thinking – 3/10*

*IDEAS-1, Anti-Racist Practices to Support the School Environment – 3/11*

*Moving Beyond Sentence Frames: Scaffolding Writing Instruction with English Learners – 3/23*

*Building Bridges – Facilitating Courageous Conversations with Students – 3/23*

*The Mindset Revolution: Teaching Mathematics for a Growth Mindset (K-5) – 3/24*

*The Active Learning Classroom for English Learners – 3/25*

*English Learners in the Art Classroom – 3/27*

*Google Tools for Instruction of Students with Disabilities and Diverse Learning Styles 3/27 ONLINE*

Registration Information and Complete List of Courses Available at:  
<https://edco.gosignmeup.com/public/course/browse>

## Achievement for Students

<https://edco.gosignmeup.com/public/Course/browse?courseid=3701>

***Building Bridges: Facilitating Courageous Conversations with Students***

**Registration closes March 23, 2017**

**Begins: 3/23/2017 - 4:00 PM**

Sessions:

3/23/2017 - 4:00 PM - 7:00 PM

3/30/2017 - 4:00 PM - 7:00 PM

4/01/2017 - 8:30 AM - 3:30 PM



## Employment Opportunities

Lincoln Public School District is committed to maintaining a work and learning environment free from discrimination on the basis of age, color, covered veteran status, disability, national origin, race, religion, sex, sexual orientation, gender identity, or housing status.

Personnel presently employed by the Lincoln Public Schools  
are not required to submit a resume or letters of recommendation.

Please submit applications online via the District's secure online system at <http://www.lincnet.org>  
under Employment Opportunities.

If no job is posted on the website, please contact the administrator listed after each position noted below.

### Current Openings

#### Preschool at Lincoln

- Extended Day Assistant, Friday afternoons from 12:15-4:15 p.m. Start date: February 27, 2017.  
Compensation: \$22.04 per hour.

Contact Lynn Fagan, Preschool Coordinator, at 781-259-9889 or via email at [lfagan@lincnet.org](mailto:lfagan@lincnet.org).

#### Hanscom Primary School

- Gr2 Instructional Assistant (25 hours per week)/Intervention Assistant (5 hours per week). **Temporary Position**, 2/6/17 – 5/19/16 – non-benefits eligible. Compensation: \$17.42 per hour (Instructional Assistant).

Contact Kristen St. George, Principal at 781-274-7721 or x 6300 or via email at [stgeorgek@lincnet.org](mailto:stgeorgek@lincnet.org).

#### Lincoln School K-4

- Literacy Tutor (12 hours per week). Compensation: \$27.76 per hour. Starting date: Immediately.

Contact Sarah Collmer, Principal at 781-259-9404 or via email at [scollmer@lincnet.org](mailto:scollmer@lincnet.org).

#### Food Services

- All Schools – Café Worker Substitutes; \$12.83 per hour – hours based on position being substituted for

Contact Cathleen Higgins, Food Services Coordinator, at 781-259-9400 or via email at [chiggins@lincnet.org](mailto:chiggins@lincnet.org).

#### Day-to-Day Substitutes

- All schools – day-to-day, short term substitutes, on an as-needed basis. Minimum daily rate of \$95 per full day/\$57 per half day (rate increases based on length of assignment). Minimum requirements: Associate's or Bachelor's degree preferred, but not required; citizenship, residency work Visa in U.S. required. Qualified candidates with limited availability are encouraged to apply – we will work with your schedule. Apply online at <https://lincnet.tedk12.com/hire/index.aspx>.

Contact Suzette Brydie, Substitute Caller with any questions at 781-259-9402 or via email at [sbrydie@lincnet.org](mailto:sbrydie@lincnet.org).