

**MINUTES OF SBAC MEETING HELD ON NOVEMBER 13, 2013 AT
HARTWELL MPR**

Steven Perlmutter (chair), with other members
Doug Adams, Ken Bassett, Owen Beenhouwer, Vince Cannistraro, Tim
Christenfeld, Maggy Pietropaolo, Hathaway Russell (by phone), Peter Sugar
and Gary Taylor.

Others Present: 0

The Meeting Commenced at about 8:40 p.m.

The minutes of the 11/6/13 meeting of the Committee were formally adopted
by the Committee.

The Committee discussed the text of draft report. There was an exchange of
ideas and suggestions. Based on this discussion, final changes were made to
the current draft of the report.

The Committee then viewed and discussed a number of illustrations to be
included in the report. The Committee agreed on which illustrations should
be included in the report, where they should be placed and how they should
be described.

The Chair then called for a motion to adopt the report of the Committee
based on the final agreed to changes to the text of the report and the
agreement on which illustrations will be in the report, their location and
description. A motion was made and seconded to adopt said report. There
were 10 votes in favor of the Committee adopting said report and 0 votes
against adopting said report. Thus, the Committee voted unanimously to
adopt said report.

The meeting was adjourned at 11:00 p.m.

Respectfully Submitted By: Steven P. Perlmutter