

**Goals for Lincoln School Committee
2003-2004 School Year
Self assessment of accomplishments
Adopted 7/7/04**

When these goals were adopted, the School Committee agreed to conduct an informal, public self-assessment of its performance against these goals at the end of the 2003-2004 school year. The following represents the consensus of the Committee's informal review.

Goal (as adopted at 1/15/04 SC meeting)	School Committee's Actions	Considerations for 04-05 Goals
<p>1. Oversee the operation of the school district and ensure the delivery of the educational program as defined by the FY2004 (current year) budget. Oversee the achievement of goals set for the Superintendent and assist wherever possible.</p>	<ul style="list-style-type: none"> • Finance subcommittee met regularly and helped with course corrections to guide district to finish the year on budget, in the black • Identified elements of 5th grade program that were budgeted but not being delivered and oversaw their implementation • Ensured implementation of agreed upon 8AM school opening • Initiated recycling program in Lincoln and Hanscom schools for printer cartridges and mobile phones • Adopted energy conservation measures within the District • Established goals reviewed mid-cycle progress and conducted performance evaluation of Superintendent • Reset timetable for establishing & evaluating next year's SC and District/Supt goals so they coincide with the school year 	<ul style="list-style-type: none"> • Continue regular oversight • Pro-actively monitor implementation of budget items • Consider further investment in energy conservation • More broadly communicate process and timing of Supt's evaluation to community • Perform Dist. and Superintendent review before town elections of new SC members

<p>2. Adopt a budget for FY2005 that supports delivery of high quality education to all our students, and communicate the implications of the budget to the community.</p>	<ul style="list-style-type: none"> • Conducted a five month public process to arrive at base and override budget • Adopted a budget that supported the key initiatives of increased support for professional development, some degree of program improvement, and maintenance of all key current programs • Coordinated with Town's Finance Committee (FinCom) • Communicated budget to community through multiple venues 	<ul style="list-style-type: none"> • Continue to insure that all budget meetings are well publicized in many venues • Continue to make certain budget supports curriculum enhancement and professional development • Work with FinCom to improve timeliness of budget guidelines and communication of consistent budget message to community
<p>3. Create a strategic plan for the school system.</p>	<p>Held several preliminary discussions to lay foundations for the work which started in June</p>	<ul style="list-style-type: none"> • Aggressively pursue creation of strategic plan; ensure input from all constituents
<p>4. Enhance communications between the School Committee and the community.</p>	<p>Improved SC Website:</p> <ul style="list-style-type: none"> • Posted SC meeting agendas in a timely manner and posted long-term view of spring agenda on web site • Posted SC meeting minutes on web site as soon as approved • Sponsored first "School Information Night" and Hanscom Schools "Town Meeting" • Inaugurated SC coffee series • Drafted and revised a communications plan • Launched a Comm. Subcommittee to improve community input • Prepared to launch SC email notifications list 	<ul style="list-style-type: none"> • Work to improve access to information on website • Sponsor additional meetings on educational programming • Continue SC coffees, publicize widely • Approve and implement comm. plan • Launch and publicize the email list; set procedures for use of list

	<ul style="list-style-type: none"> • Approved request in 12/03 from League of Women Voters to televise SC meetings 	<ul style="list-style-type: none"> • Support efforts to televise SC meetings
5. Review the METCO program.	<ul style="list-style-type: none"> • Co-sponsored the METCO forum and provided substantial support in gathering information for it • Sponsored Town Meeting Warrant/ discussion and non-binding referendum ballot to gather more input • Updated the enrollment policy governing our METCO participation based on community feedback • Initiated and led letter writing campaigns to the Governor and State legislators to press for increased METCO funding by the Commonwealth • Brought other participating METCO school districts into the lobbying effort 	<ul style="list-style-type: none"> • Oversee program improvements and communicate to the Boston and Lincoln communities • Continue to partner with other communities to advocate for state funding for METCO • Consider additional SC meeting in Boston
6. Review and establish Policies.	<p>Concluded review/update of policies for:</p> <ul style="list-style-type: none"> • METCO • Transportation fees • Non-school use of facilities • Late night/overnight field trips • CORI checks • School Committee goals • Athletic Program Fees • Music Program Fees 	<ul style="list-style-type: none"> • Continue systematic review of outdated policies • Add preamble to new and revised policies to better describe their intent
7. Broaden collaboration between the School Committee and other Town boards and	<p>SC worked with:</p> <ul style="list-style-type: none"> • FinCom (budget, reserve fund transfers) 	<ul style="list-style-type: none"> • Continue to improve communications and

committees.	<ul style="list-style-type: none">• Capital Planning Comm• Board of Selectmen• METCO Coordinating Committee• Lincoln PTA• Hanscom AFB Support Group Commander• League of Women Voters• Parent Advisory Comm• Magic Garden• Decordova Museum• Library• Police & Fire Departments	outreach with town boards and committees on relevant issues
-------------	---	---