



Goal Category	<input type="checkbox"/> Curriculum, Instruction and Assessment <input type="checkbox"/> Teacher Excellence and Professional Development		<input type="checkbox"/> Leadership and School Culture <input checked="" type="checkbox"/> Facilities, Operations, Health and Safety	
Key Concept	Facilities and Operations. Complete facilities assessments, prepare Statements of Interest, evaluate food service options, implement recommendations for telephone system, technology infrastructure and SIMS, develop systematic procedures to track & project energy consumption and seek conservation measures.		Prepared by: Buckner Creel Date: 12 September 2006	
Benchmark Events		Timeline		Resources and Key Personnel
Master Plan development				
• Facilities assessment & State of the Town presentation		Late October – early November 06		Facilities Subcommittee
• Develop concepts		November – December 06		Facilities Subcommittee
• Prepare Statements of Interest for potential projects for SBA		January – February 07		Facilities Subcommittee
• Present conclusions to Town Meeting		March 06		Facilities Subcommittee
Evaluate food service options				
• Conclusion tentatively reached, mid-year assessment of revised programs		February 07		Brandmeyer, Creel, Naso
Implement recommendations for telephone system, technology infrastructure and SIMS				
• Final adjustments to revised phone service		ongoing		Brandmeyer, Dearden
• Technology infrastructure phase 1 completed		July – August 06		Brandmeyer, Dearden
• Student Information Management Systems		August 06 and on-going		Brandmeyer, Dearden, Principals and Secretaries
Energy consumption and conservation				
• Review consumption figures		October 06		Creel
• Seek improved electricity/gas rates		October 06		Creel
• Explore energy conservation methods for existing schools & planned projects		October 06 – March 07		Creel
Role of the School Committee	The School Committee has the responsibility to establish the mission, vision and goals of the school district. They perform this function through the oversight of activities of the administration, hear reports and provide guidance on all activities. In the Facilities Goal Category, the Facilities Subcommittee plays a larger role by managing the Master Plan process directly.			
Anticipated Activity for 2007-2008			Anticipated Activity for 2008-2009	
• Begin implementation of Facilities Committee’s recommendations			• Continue implementation of Facilities Committee’s recommendations	
Mid-year Status Report				
End of Year Status Report				